



WHISTON PARISH COUNCIL

Dear Councillors,

You are hereby summoned to attend the Parish Council Meeting to be held on **Monday 15th January 2024** at **Whiston Parish Hall** commencing at **6.30pm** for the purpose of transacting the following business:

Simon Oldham
Clerk to the Council

8th January, 2024

AGENDA

15th January, 2024

1. **Non-attendance of Councillors**
 - a) To receive and note apologies from councillors who are unable to attend the meeting
 - b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant
2. To consider any motion to vary the order of business (if any)
3. To receive declarations of interest
4. To identify items for which the press and public may be excluded (if any)
5. 15 Minute public speaking session
6. To approve the minutes of the Parish Council meeting – 18th December 2023
7. Strategic Priorities 2024 Member workshop 11/1/24 - feedback & to inform the budget & precept setting process
8. **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER**
 - a) Determination of the budget and precept setting for 2024/25
 - b) To approve the monthly accounts - January 2024
 - c) To receive the bank reconciliations @ 31 December 2023
 - d) To receive budget monitoring statement @ 31 December 2023
 - e) Internal Audit Review & appointment of internal Auditor for 2023-24
9. **YOUTH CLUB UPDATE**
10. **REPORT OF THE CLERK**
 - a) Update on Community Kitchen proposal - 3 month trial within the Parish Hall
 - b) To consider next steps re drainage/surface water impacts in Whiston further to Drainage Adviser presentation & concerns at the last meeting on 18/12/23 and scope to raise greater

community awareness via a potential leaflet drop to all households, a public meeting or an online petition to RMBC calling for these matters to be properly considered

- c) Submission of follow up FOI request to the Environment Agency - Environmental Permit (Discharges to water and groundwater) number NE/WRA8239/002 re flow data
- d) Annual review of Parish Hall hire charges & refundable bond/deposits
- e) Update on timeline to complete the Manorial Barn lease renewal
- f) Progressing a new lease arrangement for rental of Brook St land & garage
- g) Draft Member and Staff training opportunities/programme re Civility & Respect pledge

11. RMBC – Ward councillor report (if present)

12. MEMBERS ITEMS

- a) To consider a charitable donation following receipts from the Christmas Festival/Lights switch-on event 2/12/23

13. CORRESPONDENCE/INFORMATION ITEMS – previously circulated by e-mail

1	YLCA	White Rose Bulletin – 15 th December 2023 & 5 th January 2024
2	YLCA	Law & Governance Bulletin December 2023
3	RMBC	Consultation - Consideration of School Term Dates for 2025/26

14. ITEMS FOR FUTURE AGENDA

15. PLANNING APPLICATIONS

1	RB2023/1716	12A School Hill Whiston	Erection of two storey side extension with associated external works
2	RB2023/1633	242 East Bawtry Road Whiston	Proposed extension to front porch and render to front elevation
3	RB2023/1722	283 East Bawtry Road Whiston	Demolition of existing single storey rear, erection of single storey rear and infill of front covered area

16. PLANNING DETERMINATIONS-

1	RB2023/1443	Proposed raising of roof to create additional living space including insertion of new and change of windows and doors - 4 East Bawtry Whiston	Granted conditionally
2	RB2023/1546	Application to undertake works to trees protected by RMBC TPO No. 1 1976, The Old Rectory Rectory Drive Whiston	Granted

17. DATE & TIME OF NEXT MEETING – Monday 19th February, 2024 6.30pm