



WHISTON PARISH COUNCIL

Dear Councillors,

You are hereby summoned to attend the Parish Council Meeting to be held on **Monday 20th November 2023** at **Whiston Parish Hall** commencing at **6.30pm** for the purpose of transacting the following business:

Simon Oldham
Clerk to the Council

13th November, 2023

AGENDA

20th November 2023

1. **Non-attendance of Councillors**
 - a) To receive and note apologies from councillors who are unable to attend the meeting
 - b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant
2. To consider any motion to vary the order of business (if any)
3. To receive declarations of interest
4. To identify items for which the press and public may be excluded (if any)
5. 15 Minute public speaking session
6. To approve the minutes of the Parish Council meeting – 16th October 2023
7. **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER**
 - a) To approve the monthly accounts - November 2023
 - b) To receive the bank reconciliations @ 31 October 2023
 - c) To receive budget monitoring statement @ 31 October 2023
 - d) Salary reviews – living wage increase & NJC Pay award notification from YLCA/NALC
8. **YOUTH CLUB UPDATE**
9. **REPORT OF THE CLERK**
 - a) Whiston Christmas Lights Switch On event 2/12/23 – final preparations & publicity
 - b) De-brief on Remembrance commemorations & Remembrance Sunday Veteran's Event in the Parish Hall
 - c) To consider a Christmas tree donation to Whiston Parish Church
 - d) Brook Street garage – review of lease terms/renewal

- e) Cowrakes field/play equipment – (i) annual inspection report by RMBC’s external play inspector 4/10/23 & (ii) to progress remedial repairs and re-consideration of existing & updated quotations from contractors
- f) FOI request response from the Environment Agency - Environmental Permit (Discharges to water and groundwater) number NE/WRA8239/002 – Yorkshire Water Services Ltd
- g) The Events Foundry – Events proposal for 2024
- h) Oh Yeah Autumn/Winter newsletter – completion of delivery
- i) Parishioner enquiry re maintenance responsibility for the steep steps from Hollowgate to Church
- j) Signing up to the Civility & Respect Pledge
- k) Parish Council representation - Penny Hill Windfarm Liaison Committee and Funding Panel
- l) Delivery of new noticeboard – siting outside Co-op store, Worrygoose roundabout

10.RMBC – Ward councillor report (if present)

11.MEMBERS ITEMS

- a) Reminder of Member Strategic Priorities brainstorming session/workshop Thursday 23/11/23 6.30pm
- b) Storm Babet 20/10/23 – update on flooding impacts on Whiston and actions taken in consultation with RMBC Emergency Planning Team
- c) Drainage/Flooding adviser – to receive a briefing & advice
- d) The Department for Health £1 million Defibrillator Fund

12.CORRESPONDENCE/INFORMATION ITEMS – previously circulated by e-mail

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| 1 | YLCA | White Rose Bulletin – 20 th October & 3 rd & 17 th November 2023 |
| 2 | YLCA | Law & Governance Bulletin October 2023 |
| 3 | YLCA | National Joint Council Cost of Living Increase/pay award |
| 4 | YLCA | NALC briefing analysis of Council Tax levels on local precepting authorities 2023/24 |

13.ITEMS FOR FUTURE AGENDA

14. PLANNING APPLICATIONS

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|---|-------------|--|---|
| 1 | RB2023/1354 | Demolition of garage and erection of detached outbuilding | Old School Yard The Millstone School Hill Whiston |
| 2 | RB2023/1418 | Application to undertake works to a tree(s) within Whiston Conservation Area | 38 Dale House The Green Whiston |
| 3 | RB2023/1533 | Conversion of existing garage to form office for business activities | Cornerstone Guilthwaite Hill Pleasley Road, Whiston |
| 4 | RB2023/1546 | Application to undertake works to trees protected by RMBC TPO No. 1 1976 | The Old Rectory Rectory Drive Whiston |
| 5 | RB2023/1530 | Application to undertake works to a tree(s) within Whiston Conservation Area | 32 Alma Row Whiston |
| 6 | RB2023/1531 | Application to undertake works to a tree(s) within Whiston Conservation Area | 4 Well Lane Whiston |

15. PLANNING DETERMINATIONS-

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|---|-------------|--|------------------------------|
| 1 | RB2023/0558 | Erection of two storey side and rear extension, single storey rear extension, render to rear elevations and pitched roof over existing, 4 Moorhouse Lane Whiston | Granted conditionally |
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| 2 | RB2023/1221 | Erection of two storey side and rear extensions and single storey front/side extension, 30 Reresby Crescent Whiston | Granted conditionally |
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16. DATE & TIME OF NEXT MEETING – Monday 18th December, 2023 6.30pm