

Whiston Parish Council

Minutes of the Council Meeting held on Monday 17th July 2023 at 6.30 pm at Whiston Parish Hall.

Present: Councillors Tim Stevenson, (Chair) and Clive Davis, Deborah Davis, Tony Griffin, Haroon Rashid and Elaine Reynard.

In Attendance: Simon Oldham - Clerk to the Council, Angela Harrison - RFO, Jordan Arno-Youth Club Manager, Ward Councillor David Fisher. No members of the public present.

62/23 Receive Apologies and Approve Reasons for Absence

Cllrs Genaya Smales (other commitment) and Colin Taylor (Holiday).

RESOLVED : That the above reasons for absence be approved.

63/23 To consider any motion to vary the order of business (if any)

There were no variations to the order of business.

64/23 To receive declarations of interest – None.

65/23 To identify items for which the press and public may be excluded (if any) - None

66/23 15 Minute public speaking session – None present.

67/23 To approve the minutes of the Parish Council annual meeting – 19th June, 2023.

RESOLVED : To approve the minutes as a true record.

68/23 To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.

RESOLVED : To appoint David Fisher as a new co-opted Member of the Parish Council.

69/23 To approve the monthly accounts – June 2023

RESOLVED : To approve the monthly accounts as presented and schedule of payments as appended to these minutes.

70/23 To receive the bank reconciliation @ 30th June 2023

RESOLVED : To note the bank reconciliation @ 30th June, 2023.

71/23 To receive budget monitoring statement @ 30th June, 2023

RESOLVED: (1) To note the budget monitoring statement including the advice of the RFO that the overspend on Hall equipment was due to the recent purchase of 3 x new hand-dryers; (2) in the near future, an analysis be undertaken to assess (i) estimated spend on carrying out handyman type work to assess the feasibility on whether or not it may be beneficial to employ someone in this regard and (ii) the costs in caretaking/cleaning services carried out at the Parish hall against the level of fee income accrued from lettings.

72/23 Youth Club update.

- (1) To consider a recruitment panel and timeline for shortlisting and interviewing for the vacant Youth Worker post.

RESOLVED : To approve the proposed recruitment advert/timeline and Councillors Tim Stevenson, Genaya Smales and Clive Davis to sit as the Staffing Committee to shortlist and interview for this vacancy and to make an appointment.

(2) Prospective residential trip for Youth Club – Hagg Farm, Nottingham.

RESOLVED : to approve a £1500 allocation to a “General Events” budget head to facilitate this residential visit to Hagg Farm to encompass all aspects of this residential stay, transport and food to be held in late Autumn/early Winter.

(3) To note the additional update from Jordan Arno advising that :-

- He had met with Ward Cllrs Tony Griffin and David Fisher immediately prior to this meeting in relation to Mental Health support and updated on the outcomes indicating that he had committed to explore the scope for funding to employ a Mental Health Support Worker to work with local groups in the Parish to address local needs
- Cllr Clive Davis asked to place on record his appreciation to Jordan and his Youth Club staff for all their support provided on Festival day.

73/23 Whiston Summer Festival 2/7/23 – de-brief & thanks from Whiston Parish Church Cricket Club.

RESOLVED : (1) To note the de-brief summary prepared and circulated by Cllr Clive Davis further to last Friday’s zoom meeting with the Event Foundry and in particular that :-

- More portaloos were needed in future to avoid the lengthy queues
- A compare was needed in future to bring greater structure to lead in and announcement of performers and what was on offer and when
- An earlier start time perhaps 12noon would have been beneficial, with an earlier finish as crowds start to dissipate late afternoon/early evening
- The marquees were not ideal and proved to be inflexible in view of the strong winds encountered leading up to the event
- Cost of some rides were excessive (£5 for hook a duck)
- The bus transport up Doles Lane was very well received and considerations should be given next time to a second/shuttle bus with pick-ups at locations around the village to minimise traffic/car congestion in the vicinity of Turner Lane/Doles Lane
- Re-configuration of the main field and paddock use would be beneficial next time without using the Rectory garden which had its limitations and lack of disabled access
- The stage was not ideal. A drive-on stage would be preferable next time
- The performing bands were all very well received
- There were a shortage of parking cones, more needed next time and consideration should be given to an extended road closure further down the road
- Total number of attendees had not been determined with any accuracy as the clickers and entry points where these were deployed at were erratic;

(2) to note the letter of thanks received from Whiston Parish Church Cricket Club and their perceptions on the success of the day and

(3) to note that the Kidney Research fundraising had attracted just over £660.00 in cash donations and would be banked shortly and an online transfer donation made.

74/23 Feedback following public meeting with co-owner of the field adjacent Whiston Cricket Club and local parishioners on 10/7/23.

RESOLVED : That (1) to note the summary notes of the public meeting held with one of the co-owners and the matters discussed therein; (2) the summary notes be published on the Parish Council website, subject to the inclusion of the details/contact point for the gentleman who reported that he was taking signatures as “User evidence” for those members of the local community that walk across the field and wish for these paths to be formally registered on the RMBC Definitive Map for submission to RMBC and (3) the co-owner be thanked for his attendance and be asked to action the following points in accordance with the consensus reached at the meeting :-

a) Re the barbed wire on top of the fencing that you have erected. This was seen as dangerous to young people and ought to be replaced with something more suitable.

b) The self-set trees that had overtaken the line of the original public footpath should be left in situ and not recreate the original line of the path by cutting this back in the Autumn, because residents commented that there were bats and other wildlife habiting them.

75/23 To consider plans in preparation for Christmas lights switch on event – 2/12/23.

RESOLVED : That (1) the Clerk be asked to instruct the Event Foundry that the Parish Council wish to commission them to prepare and deliver a Christmas lights switch on community event based on an outline vision of what this might comprise and to seek confirmation of their fee level; (2) to assist the Parish Council in the scoping of its outline vision for the event, a Working Group comprising Cllrs Tim Stevenson, Elaine Reynard, Haroon Rashid and David Fisher along with the Parish Clerk be formed to identify proposals for submission to the Event Foundry and for it to then seek comparative quotes for the sourcing of appropriate vendors and (3) Cllr David Fisher in consultation with the Chair and Parish Clerk to assess the existing timers for the Christmas lights and their functionality so that limited times can be set for their display this next festive season.

76/23 Arrangements for this years’ Remembrance commemorations, including prospect of display of Poppies on lampposts as a memorial to the fallen or similar/other provisions.

RESOLVED : That (1) to note that the Chair agreed to approach the local contact/organiser of recent annual Remembrance Sunday events to discuss the scope/content and preparations for pulling together this years’ event including publicity/likely attendees and refreshments/entertainment and (2) the scope for some form of bespoke poppies with names of the fallen for display on the new WW1 seating to be erected shortly at the “Welcome to Whiston” sign at the Brook, opposite the Brookside Pharmacy, be considered further.

77/23 Progressing deployment of noticeboard outside Co-op store at Worrygoose roundabout following grant of planning consent.

RESOLVED : To note the reporting by the Clerk that planning consent had now been received for the erection of the noticeboard and final approval via a Highways Section 115 consent was required to site this adjacent to the Highway and was being pursued, with a view to progressing acquisition and its erection as soon as practicable.

78/23 RMBC – Ward councillor report.

RESOLVED : to note the following update from Ward Cllrs David Fisher and Tony Griffin :-

- A meeting with Highways was scheduled for tomorrow to discuss availability of information/data relating to speeding around the village and prospects for extended 20mph zones/limits. New reporting systems on 24 hours delivery were now coming

on stream via GPS data/equipment funded from Community Infrastructure levy monies

- Re the tree works to Worrygoose roundabout, a quotation was awaited including scope to be able to deploy Christmas lights at this location
- The scope to upgrade and/or re-paint the railings in the Village was under active consideration
- Whiston meadows was on the horizon for forthcoming developments
- Howlett Close flooding on weekend of 8/9 July – water had run down grassed area from brick built cladding and penetrated, which was scheduled to have been bricked-up in 2019, but wasn't and as a consequence, Drainage specialists at RMBC were being asked to determine what can be done to divert this and avoid any future repeat occurrences.

79/23 Members items – a) Deploying Christmas lights next season on tree – Worrygoose roundabout.

RESOLVED : That this be deferred to the next meeting on 18/9/23 in light of the update in minute 78/23 above.

b) Environment Agency approval re construction of new bridge across Whiston Brook at property on Moorhouse Lane.

RESOLVED : (1) to note that the Clerk had contacted Development Control today regarding whether consent had been granted to remove the existing bridge across the Brook and erect the new/temporary concrete one and Ward Cllr Tony Griffin also agreed to lobby Development Control further in this regard; (2) the Clerk be asked to request the Environment Agency inspects/investigates this matter further to see if the changes do contravene regulations in relation to the flow of water in Whiston Brook.

c) FOI request to RMBC re replaced Culvert on Worrygoose Lane.

RESOLVED : That the following request for information be submitted to RMBC :-

“The culvert beneath Worrygoose Lane (alongside Howlett Close) was replaced by RMBC in 2022 and since that time Whiston Parish Council have had serious concerns expressed regarding its construction, and the PC believe that correspondence has been sent to RMBC in this regard. Following the heavy rainfall on the weekend of Saturday/Sunday, 8th/9th July, some residents of Howlett Close, including a disabled resident, were flooded once again, and had to declare themselves homeless at midnight and move to a shelter.

The Parish Council believe, therefore, that this cannot continue and would like to ask for:

- confirmation and documentary proof of the design process for this culvert
- confirmation of who RMBC consulted regarding the design or who carried it out
- confirmation and copies of any communication(s) received by RMBC regarding this culvert since it was constructed

and a copy of the Planned/Preventative Maintenance schedule for dealing with this going forward to inform on how it is being regularly assessed and maintained in order to avoid another flooding occurrence”.

80/23 Correspondence/Information Items.

RESOLVED : to note the following information, previously circulated by e-mail:-

1	YLCA	White Rose Bulletin – 16 th & 30 th June 2023
2	YLCA	Notice of Joint Annual meeting 22/7/23
3	YLCA	D-Day 80 guidance – 6/6/24
4	RMBC	Monitoring Officer – Data Protection Guidance for Borough and Parish and Town Councillors
5	RMBC	Chair of Standards/Ethics Committee letter re Civility & Respect Pledge
6	RMBC	Children's capital of culture
7	YLCA	Carbon Literacy Training for Local Councils
8	South Yorkshire Mayor Combined Authority	Rail station ticket office changes – public consultation

81/23 Items for future agenda

- Christmas tree/lights on Worrygoose roundabout

82/23 Planning Applications

RESOLVED : to raise no objections in respect of the following application :-

1	RB2023/0901	2 Worry Goose Lane Whiston	Demolition of single storey side extension and erection of two storey side and single storey rear extensions
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83/23 Planning determinations.

RESOLVED : to note the following Planning decisions :-

1	RB2023/0408	Erection of Parish noticeboard at land adjacent 1 - 3 Worry Goose Lane Whiston Rotherham	Granted conditionally
2	RB2023/0434	Application of prior approval of the siting and appearance re proposed sharable 25m lattice mast, collocated with an existing mast approximately 53m to the southwest of the site. 6no additional antennas over 1 headframe, 2no. 600mm diameter transmission link dishes, 7no.equipment cabinets, 2.4m high perimeter fence. Ancillary development and associated works at Sitwell Park Golf Club Shrogswood Road Whiston for Icon Tower Infrastructure Limited	Granted conditionally
3	RB2023/0595	Application to undertake works to a tree(s) protected by TPO RMBC (No.1) 1976 - The Cloisters Rectory Drive Whiston	Granted conditionally

4	RB2023/0635	Formation of hardstanding - Newman School East Bawtry Road Whiston	Granted conditionally
5	RB2023/0607	Erection of bungalow - land rear of 12 Moorlands Crescent Whiston	Granted conditionally
6	RB2023/0661	Application of Lawful Development Certificate re: replacment of garage door with glazed french doors - 6 Hunger Hill Road Whiston	Granted
7	RB2023/0633	Listed Building consent for Replacement of Cristal Curtain Walling in main hall and associated works, linked with applications - Newman School East Bawtry Road Whiston	Granted conditionally

84/23 Date & time of next meeting - Monday 18th September, 2023 6.30pm

There being no other business the meeting was closed at 8.55pm

Signed

Dated

PAYEE	ACCOUNT	TOTAL
Yorkshire Air Ambulance	Donation	500.00
Anthony Stanley	Internal Audit Fee	250.00
C Davis	Festival expenses	19.16
HSBC	Bank charges (Retainer/current)	28.65
MP Electrical	Hall- hand dryer installation	180.00
As Built Energy Surveys	EPC Certificate -Barn	510.00
Rotherham Utd Community Trust	Festival entertainment	200.00
The Event Foundry	Festival banners/programmes	1030.80
Various Staff salaries	Salary June	2091.48
HMRC	Tax & NICs June	771.84
Peoples Partnership	Pension Contributions	102.67
M Stanhope	Festival entertainer (Sparky Marky)	250.00
A Hutchinson	Festival entertainer (Meet Pete) balance	550.00
Vocon Ltd	Traffic management - festival	106.80
Christopher Draper	Festival entertainer (balance)	250.00
Unity Boxing Centre	Festival entertainment	250.00
S Oldham	Festival refuse sacks (reimburse)	4.00
S Oldham	Yotuh Club Staff contributions - festival	40.00

RMBC	Allotment 1/4ly rent	9.38
Chameleon	Newsletter inc distribution	815.00
Chic Cleaning	Cleaning- hall	2396.50
Oliver Harris Band (R Hunter)	Festival band fee inc drum hire	1300.00
Zycomm Electronics Ltd	Festival - Radio hire	180.00
RMBC	Road closure fee Festival	525.00
EDF	Hall -Gas/Electric	4221.73
APLus Medical Services	Festival First Aid	1330.00
M&D Security Systems Ltd	Festival - Security	2553.00
Buckshots (S Cox)	Festival - band	100.00
O2	Mobile phone	31.44
T Gardner	Bubble entertainer	400.00
Rotherham Community Transport Ltd	Festival - Communtiy transport	225.00
K Burke (The Motion)	Festival- band fee	500.00
M Fell (Backstreet Band)	Festival- band fee	1000.00
M Fell (Landslide)	Festival- band fee	360.00
L Milburn	Festival entertainer	150.00
A Richards	Email updates	25.00
RMBC	Land & garage rent	29.33
Christmas Plus	Christmas Re-wrapping trees & testing	3303.00
TTT Entertainment	Festival stage hire - balance	3000.00
Vocon Ltd	Traffic management	817.80
Vocon Ltd	Traffic management	16.80
Zycomm Electronics Ltd	Festival - microphones/earpieces	105.00
RMBC	Annual premises licence Hall	180.00
Your Event Cover Ltd	Marquee hire	3240.00
Mark Middleton	Garden contract inc Cowrakes	466.70
Microsoft	Microsoft 360 subscription	82.32
O2	Youth Club - phone (reimburse JA) May-Jun	15.92
Chic Cleaning	Cleaning products	121.02
West Country Fire Protection Ltd	Hall- Fire log book (Reimburse SO)	6.95
Kidney Research UK	Donation (Festival charity proceeds)	tbc
TOTAL		34642.29