

## **Whiston Parish Council**

### **Minutes of the Council Meeting held on Monday 17<sup>th</sup> April 2023 at 6.30 pm at Whiston Parish Hall.**

**Present:** Councillors Tim Stevenson, (Chair) and Clive Davis, Tony Griffin, Haroon Rashid, Genaya Smales, Elaine Reynard and Colin Taylor.

**In Attendance:** Simon Oldham - Clerk to the Council, Angela Harrison - RFO, Jordan Arno-Youth Club Manager and six members of the public.

#### **222/22 Receive Apologies and Approve Reasons for Absence**

Cllr Deborah Davis (other commitment) and Ward Councillor David Fisher.

**RESOLVED :** That the above reasons for absence be approved.

#### **223/22 To consider any motion to vary the order of business (if any)**

**RESOLVED :** (1) to bring forward item 7a) "Youth Club update & (i) to receive the appointment panel's recommendation following interviews carried out on 5/4/23 for the vacant Youth Worker post & (ii) CPOMS Safeguarding renewal" to be considered immediately after item 4, the Public discussion period and (2) item 7(d) relating to the Manorial Barn prospective lease extension, be taken in confidential session in light of commercially sensitive negotiations on a lease renewal price that were under discussion with the existing tenant.

#### **224/22 To receive declarations of interest – None.**

#### **225/22 15 Minute public discussion period.**

Three local parishioners expressed their concerns and sought the Parish Council's support regarding the field behind the Whiston Parish Church Cricket Ground which was being fenced in by the owner(s) and access re use of footpaths across the field were being restricted, which had been enjoyed via direct access for over 40 years by local residents. The Parish Council expressed its moral support for the footpaths being retained for the use and enjoyment of local people but indicated that the site owners longer-term intentions were unknown at this time although the Clerk undertook to make further enquiries. The Parishioners were advised of the process required re lobbying RMBC Rights of Way Team by petitioning with "User evidence" forms to set out the long established use of these paths by members of the local community and for their preservation. The Parish Council undertook to consider related issues on this matter at the next meeting on 15/5/23.

A parishioner referred to poppies being erected on lampposts for this years Remembrance/Armistice commemorations and whether these might be considered to also include plaques with names of the fallen as were displayed in some other areas. The Parish Council undertook to explore this further.

A parishioner from the Greystones Action Group drew attention to a framed MBE certificate currently displayed in a cabinet in the Manorial Barn although it was not readily accessible to be viewed by local residents and asked if this might be relocated and displayed in the Parish Hall. The Parish Council indicated its support to this request.

A parishioner from the Allotment Society drew attention to relationship difficulties with one of the allotment tenants and a garage that had been erected some while ago by the tenant and whilst planning permission had been granted, had not received Secretary of State consent for its erection on statutory allotment land.

**226/22 Youth Club update & (i) to receive the appointment panel's recommendation following interviews carried out on 5/4/23 for the vacant Youth Worker post & (ii) CPOMS Safeguarding renewal**

**RESOLVED :** (1) to note the following update from Jordan Arno :-

- That the Youth Worker appointments panel met and interviewed three candidates on 5/4/23 and were pleased to recommend formally for appointment Olamide Ayoade. The Council resolved to confirm the appointment on the terms set out in the Job description/person specification and advert, to commence from 20/4/23, subject to completion of the DBS check underway
- He was meeting with Andrea tomorrow regarding the "Family Works" project and
- In 4 weeks he was teaming up with Abbie, the PCSO to raise the profile re knife awareness week and conduct a walkabout round the village

and (2) that approval be given to the CPOMS Safeguarding renewal in the sum of circa £475.00.

**227/22 To approve the minutes of the Parish Council meeting – 20<sup>th</sup> March 2023**

**RESOLVED:** to approve the minutes as a true record.

**228/22 To approve the monthly accounts – April 2023**

**RESOLVED :** to approve the monthly accounts and note that Cllr Tony Griffin had carried out a quarterly inspection of the records and found everything to be in order.

**229/22 To receive the bank reconciliation @ 31<sup>st</sup> March 2023**

**RESOLVED :** to note the bank reconciliation @ 31<sup>st</sup> March, 2023.

**230/22 To receive budget monitoring statement @ 31<sup>st</sup> March 2023**

**RESOLVED:** to note the budget monitoring statement.

**231/22** To determine a way forward following informal discussion on 6/4/23 with an applicant for the vacant post of Events Planner and further to the extended closing date for applications 14/4/23

**RESOLVED:** to note the verbal feedback following the informal meeting with an applicant for the vacancy to establish suitability and perceptions of the role, which had proved disappointing and in light of this, recruitment to the role be not taken forward at this time.

(Councillors Haroon Rashid and Colin Taylor left the meeting at this point).

**232/22** Health & Safety – update

**RESOLVED:** to note (1) that moss treatment to the Parish Hall roof was due to commence tomorrow and (2) the disabled parking bay line marking refresh was to be carried out soon, in finer weather, but further enquiries be made with the contractor on whether it was practicable to add two adjacent “reserved” spaces so as to allow for User groups needing access close to the Hall entrance for taking in/out their equipment in respect of their activity.

**233/22** Manorial Barn – to receive an updated market rental valuation and to consider a preferred way forward regarding the expiry of the existing lease and further to the site inspection on 16/3/23

**RESOLVED:** (1) to note the Surveyor’s open market rental valuation as recommended for a new lease renewal of 10 years with a review clause at the mid-point and (2) in light of this, approval be given for the Clerk in consultation with the Chair and Vice Chair to meet with the tenant to offer a new 10 year lease on the basis of the terms/rental sum as discussed within the parameters of a minimum/maximum acceptable to the Parish Council and should agreement not be reached, then the matter be referred back for further consideration.

**234/22** Brook Street Parking Bays development – to approve a draft scope of works to enable quotations from suitably qualified contractors

**RESOLVED:** (1) that approval be given to the draft specification of works and three quotations be sought from suitably qualified contractors and (2) to note the update from the Chair following his conversation with the Planning Case Officer re the requirements for a contractor complying with the condition relating to an Arboricultural method statement pre-commencement of works.

**235/22** Update on and progressing preparations for the Whiston Summer Festival following sub-group meeting with the Event Foundry on 14/4/23

**RESOLVED:** (1) to note the feedback on the Zoom meeting with the Event Foundry on Friday 14/4/23 in advance of the RESAG meeting held earlier today; (2) approval be given to engaging Rotherham Community Transport in the sum of £225.00 to transport people/equipment as/when needed up Doles Lane on Festival day between 2-9pm; (3) Unity Boxing had been approached and it was hoped they would participate in the Event; (4) that Youth Club staff would be available/on-hand to support the running on the day and (5) that Cllr Clive Davis had agreed to draft the programming order for both stages for the day, for

marketing purposes as well as the road closure at the bottom of School Hill and associated impacts and prepare publicity material for a leaflet drop in this regard to give local residential properties an early awareness.

**236/22 Potential items for inclusion in next edition of the Parish newsletter - May/June**

**RESOLVED:** (1) to follow broadly the same pattern as last years' Spring/Summer newsletter the main focus being the Festival and also incorporating a Youth Club update, general local items of interest such as planning consent for parking bays on Brook Street, new plans for whole circle bench installation at the Whiston sign in the centre of the village, new parish noticeboard and local contact details as well as what's on offer/User group sessions held in the Parish Hall.

**237/22 To consider a quotation for fitting of the full circle tree bench at the "Welcome to Whiston" sign adjacent to the Brook and coordination required for fitting on delivery date**

**RESOLVED :** to approve the fitting costs quotation for erecting the circle bench and the Clerk to coordinate this to be carried out for a suitable time to coincide with delivery from the supplier.

**238/22 Proposed timeline and process to advertise for the co-opted Parish Councillor vacancy**

**RESOLVED :** to approve the draft advert for publishing the co-optee vacancy with a closing date of 31/5/23 with a view to inviting applicants to the Parish Council meeting on 19/6/23 to speak for up to three minutes in support of their application.

**239/22 Cowrakes field – to consider play equipment repair quotation from RMBC**

**RESOLVED:** that approval be given to proceed with the repair to the Teen unit slider in the sum of £606.66 plus VAT plus fitting by RMBC estimated at an additional £120.00.

**240/22 Update on Planning application submission for new noticeboard adjacent the highway in front of Co-op store – Worrygoose roundabout**

**RESOLVED :** to note the update from the Clerk informing that the application had now been formally validated and the frustrations in regard to the requirements of the Planners in getting to this stage, although this could now be formally progressed.

**241/22 RMBC – Ward councillor report**

**RESOLVED:** to note the following update from Cllr Tony Griffin:-

- The Royds Moor clear-up had been carried out some 2-3 weeks ago and 4.3 tonnes had been collected although not all of the stretch had been completed and a further follow up session/road closure was to be arranged to look to complete this

- A further Coffee morning session was to be held this coming Thursday morning at the Methodist Church to be attended by each of the Ward Cllrs and amongst other things, the RMBC Ward priorities/refresh would be considered.

#### **242/22 Hand-dryers in the Parish Hall**

**RESOLVED** : that the Clerk be asked to seek quotations for the replacement of 3 x hand dryers in the Gents/Ladies and Accessible toilets in the Parish Hall.

#### **242/22 Correspondence/Information Items**

**RESOLVED** : to note the following information, previously circulated by e-mail:-

1	YLCA	White Rose Bulletin 17 <sup>th</sup> & 31st March, 2023 & Nimble E-Learning training opportunities
2	RMBC – Head of Neighbourhoods	Contributing to Ward priority setting
3	YLCA	South Yorks Branch nomination paper for the election of Branch Chairman, Vice Chairman and representatives for the YLCA Joint Executive Board
4	YLCA	Resolutions for debate by Member Councils & Parish meetings to the YLCA Joint Annual meeting 2023

#### **243/22 Items for future agenda**

- Hanging Baskets – to request the contractor to advise of the timeline and locations to place out this years' displays
- The 2022/23 Annual Governance & Accountability Return
- Footpath access – field behind the Whiston Parish Church Cricket Ground

#### **244/22 Planning Applications**

**RESOLVED** : to raise no objections in respect of the following applications, but in relation to item 1, to enquire if this implied that the Developer had submitted detail enabling the Planning Authority to accept that the prescribed requirements in the condition had now been met (i.e. fully discharged) OR, was application simply asking for the removal of the specific condition, which if the case, the Parish Council would wish to object and (2) in relation to item 2, that the Parish Council was disappointed in the apparent discrepancy in the description of the development proposal. The description lists the proposal as a 20m lattice mast, but as soon as you open up the application form and enclosures, it is apparent that it is in fact a 25m mast which is misleading and not particularly helpful as there are suspicions that this attempts to downscale the true intention of what is proposed to be erected.

1	RB2023/0395	Land to the North West of Worry Goose Lane Whiston	Application to discharge condition 5 imposed by RB2019/0552
2	RB2023/0434	Sitwell Park Golf Club Shrogswood Road Whiston	Application of prior approval of the siting and appearance re proposed 20m lattice mast, collocated with an existing mast approximately 53m to the southwest of the site. 6no additional antennas over 1 headframe, 2no. 600mm diameter transmission link dishes, 7no.equipment cabinets, 2.4m high perimeter fence. Ancillary development and associated works

#### **245/22 Planning determinations**

**RESOLVED** : to note the following Planning decisions :-

1	RB2022/1889	Listed building consent for alterations and rear extension to Dairy Cottage and conversion of attached cart shed to residential use at Dairy Cottage Upper Whiston Lane Upper Whiston	<b>Granted conditionally</b>
2	RB2023/0160	Replacement of porch & conservatory at Morthen Lodge Morthen Hall Lane Morthen	<b>Granted conditionally</b>

#### **246/22 Planning Appeals**

**RESOLVED** : to note the following appeals :-

1	RB2022/1016	Create opening in existing wall to create 1 No. off street parking space, including the installation of electric	Undetermined
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		Vehicle Charging Point at 14 School Hill	
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**247/22** Date & time of next meeting - Monday 15th May, 2023 6.00pm Annual Parish Assembly meeting followed by the Annual meeting of the Council 6.30pm or on the conclusion of the Annual Assembly

There being no other business the meeting was closed at 9.06 pm

Signed .....

Dated .....

ACCOUNT	TOTAL
Staff Salaries March Salary	2146.75
Tax & NICs Mar	697.59
Pension Contributions	102.67
Cleaning/caretaking Mar	2284.98
Mobile phone	26.81
Land & garage rent	29.33
PAT testing	54.00
Garden contract inc cowrakes litter	466.70
Microsoft 360 subscription	78.49
Youth Club - phone (reimburse JA)	6.80
Cleaning products	88.60
Manorial Barn valuation report	720.00
	<b>6702.72</b>