



# WHISTON PARISH COUNCIL

Dear Councillors,

You are hereby summoned to attend the Annual Parish Council Meeting to be held on **Monday 15<sup>th</sup> May 2023** at **Whiston Parish Hall** commencing at **6.30pm** or on the conclusion of the Annual Assembly meeting for the purpose of transacting the following business:

Simon Oldham  
Clerk to the Council

9th May 2023

## **AGENDA** 15<sup>th</sup> May 2023

- 1. Appointment of Chair for the ensuing year**
- 2. Appointment of Vice Chair for the ensuing year**
- 3. Declarations of acceptance of office**
- 4. To receive apologies & approve reasons for absence**
- 5. To receive declarations of interest**
- 6. To consider motions for the variation to the order of business (if any)**
- 7. To identify items for which the press and public may be excluded (if any)**
- 8. 15 Minute public speaking period**
- 9. To approve the minutes of the Parish Council meeting – 17<sup>th</sup> April 2023**
- 10. Appointment of Council representatives on Outside Bodies:-**
  - YLCA (South Yorkshire Branch)
  - Town & Parish Councils Joint Working Group
  - Friends of Ulley Country Park
- 11. Proposed appointment of Staffing Committee & terms of reference**
- 12. Review and adoption of updated Council Standing Orders for 2023/24**
- 13. To confirm a schedule of Parish Council meetings for 2023/24 – 6.30pm third Monday of the month with the exception of August – 19<sup>th</sup> June, 17<sup>th</sup> July, 18<sup>th</sup> September, 16<sup>th</sup> October, 20<sup>th</sup> November, 18<sup>th</sup> December, 2024 – 15<sup>th</sup> January, 19<sup>th</sup> February, 18<sup>th</sup> March, 15<sup>th</sup> April & 20<sup>th</sup> May (Annual meeting)**

#### **14. REPORT OF THE RESPONSIBLE FINANCIAL OFFICER**

- a) To approve the monthly accounts – May 2023
- b) To receive the bank reconciliation @ 30 April 2023
- c) To receive budget monitoring statement @ 30 April 2023
- d) To receive the report of the Internal Auditor 2022/23
- e) To approve that Annual Governance & Accountability Return 2022/23 – (i) Section 1 Governance Statement, (ii) Section 2 Accounting Statements & (iii) notice of commencement of public rights to inspection of accounts

#### **15. REPORT OF THE CLERK**

- a) To consider matters relating to parishioner representations at the last meeting re the fencing off of the field adjacent to Whiston Parish Church Cricket field & plans for the site
- b) Proposed adoption of “Public Speaking” protocol at Parish Council meetings
- c) Youth Club update
- d) Manorial Barn – agreement reached with Orchard Grove re entering into a new lease arrangement and quotation for legal fees & registration with the Land Registry
- e) Quotation to progress the printing & delivery of the Summer newsletter by Chameleon
- f) Proposed timeline & locations for Hanging baskets in the Village
- g) Parish Hall – ridge tile repair quotes
- h) Revised proposal & quotation for disabled bay and adjacent “reserved” space line marking outside entrance to Parish Hall
- i) Quotation for upgrading hand-dryers in the Parish Hall
- j) Parish Church clock repair grant & request for Parish Council to support residual cost

#### **16. RMBC – Ward councillor report (if present)**

#### **17. MEMBERS ITEMS - None**

#### **18. CORRESPONDENCE/INFORMATION ITEMS – previously circulated by e-mail**

1	YLCA	White Rose Bulletin 24/4/23 & 5/5/23, Training & Discussion Bulletin, Law & Governance Bulletin May 2023
2	Fusion Energy for Yorkshire	Invite - An evening reception at UKAEA's Fusion Technology Facility 25/5/23 6pm
3	South Yorkshire Police and Crime Commissioner	Rural Watch Launch Events

#### **19. ITEMS FOR FUTURE AGENDA**

#### **20. PLANNING APPLICATIONS**

1	RB2023/0408	Land adjacent 1 - 3 WorryGoose, Whiston	Erection of Parish noticeboard
2	RB2023/0499	7 Mill Hill Whiston	Application to undertake works to a tree(s) within Whiston Conservation Area
3	RB2023/0585	202 East Bawtry Road Whiston	Application for Lawful Development Certificate re: proposed loft conversion

#### **21. PLANNING DETERMINATIONS**

1	RB2023/0248	Land at Long Lane Whiston, Application for prior approval of the	<b>Granted conditionally</b>
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		siting and appearance re: erection of replacement 18.1m high telecommunications mast and cabinets	
2	RB2023/0107	Sitwell Cottage Morthen Hall Lane Morthen, Demolition of front conservatory, erection of front extension and porch to rear	<b>Granted conditionally</b>

**22. DATE & TIME OF NEXT MEETING** – 6.30pm Monday 19<sup>th</sup> June, 2023