

Whiston Parish Council

Minutes of the Council Meeting held on Monday 20th March 2023 at 6.30 pm at Whiston Parish Hall.

Present: Councillors Tim Stevenson, (Chair) and Clive Davis, Deborah Davis, Tony Griffin, Haroon Rashid and Elaine Reynard.

In Attendance: Simon Oldham - Clerk to the Council, Angela Harrison - RFO, Jordan Arno- Youth Club Manager and Ward Councillor David Fisher.

193/22 Receive Apologies and Approve Reasons for Absence

Cllr Genaya Smales (work commitment) and Colin Taylor (illness).

RESOLVED : That the above reasons for absence be approved.

194/22 To consider any motion to vary the order of business (if any)

RESOLVED : to bring forward item 7a) "Youth Club update & to determine a recruitment panel and timeline for shortlisting and interviewing for the vacant Youth Worker post" to be considered immediately before item 4, the Public discussion period.

195/22 To receive declarations of interest – None.

196/22 Youth Club update & to determine a recruitment panel and timeline for shortlisting and interviewing for the vacant Youth Worker post

RESOLVED : (1) to note the following update from Jordan Arno :-

- The session on Thursday 9th had been cancelled in lieu of the snow/adverse weather
- That they had now formally partnered with Rotherham Children's University as a learning destination and this provided scope for greater recognition and potential access to resources
- Caitlin Few, Youth Worker leaves this coming Thursday and the Junior session to be closed the following week (30th), however, a new volunteer commenced last week

and (2) that interviews for the vacant Youth Worker post be held on Wednesday 5/4/23 and the interview panel to comprise of Cllrs Tim Stevenson, Clive Davis and Genaya Smales, supported by Jordan Arno and Sarah Craddock as advisers.

197/22 15 Minute public discussion period – None present.

198/22 To approve the minutes of the Parish Council meeting – 20th February 2023

RESOLVED: to approve the minutes as a true record.

199/22 To approve the monthly accounts - March 2023

RESOLVED : to approve the monthly accounts.

200/22 To receive the bank reconciliation @ 28th February 2023

RESOLVED : to note the bank reconciliation @ 28th February, 2023.

201/22 To receive budget monitoring statement @ 28th February 2023

RESOLVED: to note the budget monitoring statement.

202/22 To receive & adopt the updated financial risk assessment 2023

RESOLVED : to receive and adopt the financial risk assessment 2023 as presented.

203/22 To receive & adopt updated Financial Regulations

RESOLVED : to note and adopt the updated financial regulations as presented.

204/22 To determine a recruitment panel and timeline for shortlisting and interviewing for the new post of Event Planner

RESOLVED: to note the single application received for this vacancy and an informal suitability discussion be arranged with the applicant for each party to gather further information, to be conducted by the Clerk and involving Cllrs Clive Davis, Deborah Davis and Haroon Rashid.

205/22 Health & Safety – to consider quotations for Parish Hall ridge tile repair work and treatment/removal of moss from roof elevations

RESOLVED: to accept the quote from Wrights Handyman Services for the moss treatment of the Parish Hall roof and further quotes be obtained in respect of the ridge tile repair work to enable further consideration of a preferred way forward.

206/22 Manorial Barn – to consider a preferred way forward regarding the expiry of the existing lease and further to the site inspection carried out on 16/3/23 and pending receipt of an updated market rental valuation

RESOLVED: (1) that in principle support be given to further discussions and negotiation with Orchard Grove on a potential lease renewal for the Manorial Barn, subject to an up to date market rental valuation being obtained and (2) to support and advise Orchard Grove re the existing noise limiter being removed and to advise of the existing licence provisions that make no reference to any respective limitation.

207/22 To consider a quotation for the provision of support for erection and managing the Parish Council's festive illuminations from MPES Ltd and to receive feedback following site meeting held on 7/3/23

RESOLVED: to note that a quote from MPES had not been forthcoming and in light of this approval be given to proceed with Christmas Plus for 2023 Christmas illuminations and their quotation dated 13/2/23 for removal of all the lighting from the four branch wrapped trees, tested, reported and re-installed with existing white LED lighting in a branch wrapped effect.

208/22 Agreement on siting of new noticeboard with Highways Inspector at vicinity of shops at Worrygoose Roundabout and requirement to obtain planning consent

RESOLVED: that approval be given to seek planning consent for the siting of this noticeboard at the location as agreed with the Highways Inspector between the bollards outside the Co-op store adjacent to Worrygoose roundabout.

209/22 Brook Street Planning application – grant of consent and to determine next steps/way forward

RESOLVED: (1) to note the grant of conditional planning consent by RMBC and (2) in light of this, the Clerk to draft an outline specification of the required schedule of works for further consideration at the next meeting to enable quotations to be sourced from suitably qualified contractors for the development of this scheme.

210/22 Progressing preparations for the Whiston Summer Festival and to consider a quote from the Events Foundry for event management preparation & delivery

RESOLVED : that (1) approval be given to the quotation from the Event Foundry in the sum of £5900 plus VAT for the planning and delivery of the Summer Festival on 2/7/23 at the Whiston Parish Cricket ground and (2) approval be given to the quotation of £650.00 to engage Meetpetethedinosaur.com for the Festival and a deposit of £100 be authorised to secure the booking.

211/22 Meeting with Chameleon – Thursday 13/4/23 @10am to discuss newsletter & distribution for next edition in May/June

RESOLVED : to note the meeting scheduled for 13/4/23 for the Clerk to discuss preparation for and delivery requirements in respect of the next scheduled Parish newsletter in May/June and for any Parish Cllr who may wish to attend this meeting.

212/22 To consider the RMBC Play Area inspection report (February 2023) for the Cowrakes field and to determine a strategy/approach going forwards

RESOLVED: (1) to note the latest RMBC Play inspection report and the update from the Clerk following his site meeting with the Inspector; (2) in light of this the Clerk be authorised to seek repair quotations in respect of a) faulty outdoor gym piece of kit - "Air skier" and b) Proludic Teen Rail, for further consideration and (3) the Clerk to make contact with Lightmain

the RMBC recommended groundwork contractor for further advice/quotation in respect of the ground erosion and safety surfacing for informative purposes and to assist in developing a medium term strategy.

213/22 Chic Cleaning & Caretaking – proposed contract price increases wef 1/4/23 in light of national living wage rate increase

RESOLVED : that the Clerk in consultation with the Chair be given authority to meet with Chic to negotiate further in respect of being more competitive in respect of their proposed price increase from 1/4/23 for cleaning and caretaking services at the Parish Hall.

214/22 RMBC Grounds Maintenance services – price increase wef 1/4/23

RESOLVED : to note and accept the 6% increase in grounds maintenance service level agreement charges effective from 1/4/23.

215/22 RMBC – Ward councillor report

RESOLVED: to note the following update from Cllrs David Fisher and Tony Griffin:-

- East Bawtry Road – works had now started addressing the tree on the roundabout & other ongoing works expected to be completed by October, followed by a planting scheme after the tidy up
- The Royds Moor clean-up was scheduled for this coming weekend
- There were further planned works to be carried out at Worrygoose roundabout
- Whiston Vale was scheduled to be resurfaced shortly
- The three Ward Cllrs attended the Methodist Church coffee morning which was a very productive discussion, including being updated on the position regarding the clock and how the repair was being progressed
- Rumours and disquiet about what might be happening with the field beyond the Cricket field and un-confirmed fears that the plan was for it to be fenced off.

216/22 To consider quotations received in respect of Members requirements/use of tablet devices in support of WPC business

RESOLVED : to note the quotations received but no action be taken re this proposal at the current time.

217/22 Correspondence/Information Items

RESOLVED : to note the following information, previously circulated by e-mail:-

1	YLCA	White Rose Bulletin 17 th Feb & 3 rd Mar, 2023 & Training Bulletin, March & Apr- June 2023
2	RMBC	Rent increase 1/4/23 – Garage/Parking space 5 Bank View, Whiston, S60 4EZ

3	RMBC	Sitwell Ward – Neighbourhood newsletter March 2023
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218/22 Items for future agenda – None

219/22 Planning Applications – None

220/22 Planning determinations

RESOLVED : to note the following Planning decisions :-

1	RB2023/0032	Application of Lawful Development Certificate re erection of Class E outbuilding comprising; Swimming pool, Gym, Cinema, Office, Spa, Changing Room and Plant. at Vale Farm Morthen Hall Lane Morthen for Crowley Associates		Refused
2	RB2022/0003	Formation of 7 parking bays - Land at Brook Street Whiston		Granted conditionally
3	RB2022/1533	Extending the existing ground floor accommodation to provide first floor accommodation on the same foot print and associated additional parking - Brinsworth & Whiston Medical Centre Hunger Hill Lane Whiston		Granted conditionally
4	RB2022/1701	Erection of 2No. detached dwellings - Old School Yard School Hill Whiston		Granted conditionally

221/22 Date & time of next meeting - Monday 17th April, 2023 6.30pm

There being no other business the meeting was closed at 8.55 pm

Signed

Dated

HSBC	Monthly bank charges (Retainer/Current)	DD	38
Chameleon	Newsletter design & print	BACS	675
Sophos	Reimburse Clerk - anti-malware software	BACS	74
S Oldham	Reimburse postages	BACS	34

Business Stream	Water charges	DD	148
A Harrison	Salary Jan	BACS	345
S Oldham	Salary Jan	BACS	979
J Arno	Salary Jan	BACS	412
Caitlin Few	Salary Jan	BACS	90
S Craddock	Salary Jan	BACS	125
H Rodgers	Salary Jan	BACS	124
HMRC	Tax & NICs Jan	BACS	537
Peoples Partnership	Penson Contributions	DD	77
Misco Technologies Ltd	Clerk laptop	BACS	604
Chic Cleaning	Cleaning/caretaking Jan	BACS	2727
EDF	Hall -gas	DD	607
RMBC	Festival licence fee	101090	25
O2	Mobile phone	DD	26
BT	Quarterly phone/ broadband	DD	146
RMBC	Land & garage rent	DD	28
EDF	Hall - electricity	DD	502
Rialtas Business Solutions Ltd	Annual software support/mainteance	BACS	236
Mark Middleton	Garden contract inc cowrakes litter Nov/Dec	BACS	533
Microsoft	Microsoft 360 subscription	BACS	86
Virgin	Youth Club - phone (reimburse JA)	BACS	6
Russums & Sons Ltd	Kitchen equipment- Hall	BACS	310
Homesolutions 2U	Catering Kitchen tea pots (reimburse D Davis)	BACS	39
RMBC	Quarterly grounds maintenance - Cowrakes	BACS	383
North Notts Landscapes	Play park repairs	BACS	240
TOTAL			10167

MARCH PAYMENTS

PAYEE	ACCOUNT	TOTAL
HSBC	Monthly bank charges (Retainer/Current)	29.00
Christopher Draper	Festival - Football freestyle deposit	50.00
All Types Electric	Hall replacment external light (Reimburse TS)	6.85
Various staff members	Staff Salaries Feb	2161.48
HMRC	Tax & NICs Feb	700.84
Peoples Partnership	Penson Contributions	102.67

Carl Arnold	Repainting of Victorian lampposts - hall	650.00
Carl Arnold	External repairs - Hall	850.00
Chic Cleaning	Cleaning/caretaking Feb	2310.65
EDF	Hall -gas	2375.81
O2	Mobile phone	26.81
RMBC	Land & garage rent	28.09
Mark Middleton	Garden contract inc cowrakes litter	466.70
Microsoft	Microsoft 360 subscription	86.40
Virgin	Youth Club - phone (reimburse JA)	6.80
TTT Entertainment Ltd	Festival - stage and PA hire deposit	750.00
TOTAL		10602.10