



WHISTON PARISH COUNCIL

Dear Councillors,

You are hereby summoned to attend the Parish Council Meeting to be held on **Monday 20th March 2023** at **Whiston Parish Hall** commencing at **6.30pm** for the purpose of transacting the following business:

Simon Oldham
Clerk to the Council

13th March, 2023

AGENDA 20th March 2023

- 1. To receive apologies and approve reasons for absence**
- 2. To consider any motion to vary the order of business (if any)**
- 3. To receive declarations of interest**
- 4. 15 Minute public discussion period**
- 5. To approve the minutes of the Parish Council meeting – 20th February 2023**
- 6. REPORT OF THE RESPONSIBLE FINANCIAL OFFICER**
 - a) To approve the monthly accounts - March 2023
 - b) To receive the bank reconciliation @ 28th February 2023
 - c) To receive budget monitoring statement @ 28th February 2023
 - d) To receive & adopt the updated financial risk assessment 2023
 - e) To receive & adopt updated Financial Regulations
- 7. REPORT OF THE CLERK**
 - a) Youth Club update & to determine a recruitment panel and timeline for shortlisting and interviewing for the vacant Youth Worker post
 - b) To determine a recruitment panel and timeline for shortlisting and interviewing for the new post of Events Manager
 - c) Health & Safety – (i) to consider quotations for Parish Hall ridge tile repair work and treatment/removal of moss from roof elevations
 - d) Manorial Barn – to consider a preferred way forward regarding the expiry of the existing lease and further to the site inspection carried out on 16/3/23 and pending receipt of an updated market rental valuation
 - e) To consider a quotation for the provision of support for erection and managing the Parish Council's festive illuminations from MPES Ltd and to receive feedback following site meeting held on 7/3/23
 - f) Agreement on siting of new noticeboard with Highways Inspector at vicinity of shops at Worrygoose Roundabout and requirement to obtain planning consent

- g) Brook Street Planning application – grant of consent and to determine next steps/way forward
- h) Progressing preparations for the Whiston Summer Festival and to consider a quote from the Events Foundry for event management preparation & delivery
- i) Meeting with Chameleon – Thursday 13/4/23 @10am to discuss newsletter & distribution for next edition in May/June
- j) To consider the RMBC Play Area inspection report (February 2023) for the Cowrakes field and to determine a strategy/approach going forwards
- k) Chic Cleaning & Caretaking – proposed contract price increases wef 1/4/23 in light of national living wage rate increase
- l) RMBC Grounds Maintenance services – price increase wef 1/4/23

8. RMBC – Ward councillor report (if present)

9. MEMBERS ITEMS

- a) To consider quotations received in respect of Members requirements/use of tablet devices in support of WPC business

10. CORRESPONDENCE/INFORMATION ITEMS – previously circulated by e-mail

1	YLCA	White Rose Bulletin 17 th Feb & 3 rd Mar, 2023 & Training Bulletin, March & Apr- June 2023
2	RMBC	Rent increase 1/4/23 – Garage/Parking space 5 Bank View, Whiston, S60 4EZ
3	RMBC	Sitwell Ward – Neighbourhood newsletter March 2023

11. ITEMS FOR FUTURE AGENDA

12. PLANNING APPLICATIONS - None

13. PLANNING DETERMINATIONS

1	RB2023/0032	Application of Lawful Development Certificate re erection of Class E outbuilding comprising; Swimming pool, Gym, Cinema, Office, Spa, Changing Room and Plant. at Vale Farm Morthen Hall Lane Morthen for Crowley Associates	Refused
2	RB2022/0003	Formation of 7 parking bays - Land at Brook Street Whiston	Granted conditionally
3	RB2022/1533	Extending the existing ground floor accommodation to provide first floor accommodation on the same foot print and associated additional parking - Brinsworth & Whiston Medical Centre Hunger Hill Lane Whiston	Granted conditionally
4	RB2022/1701	Erection of 2No. detached dwellings - Old School Yard School Hill Whiston	Granted conditionally

14. DATE & TIME OF NEXT MEETING – Monday 17th April, 2023 6.30pm