**Whiston Parish Council**

**Minutes of the Council Meeting held on Monday 25th April 2022 at 6.30 pm at Whiston Parish Hall.**

**Present:** E. Reynard, R. Gaffney, A. Griffin, T. Stevenson, C. Fry, K. Ferris

**In Attendance:** E. Keeling-Heane -Clerk to the Council, A. Harrison- RFO. Rotherfed representative

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| **213/21****214/21****215/21****216/21** **217/21****218/21****219/21****220/21****221/21** **222/21****223/21****224/21****225/21****226/21****227/21****228/21****229/21****230/21****231/21****232/21****233/21****234/21****235/21** | Receive Apologies and Approve Reasons for Absence C. Taylor (other commitments)**Resolved:** That the reasons for absence be approvedTo Receive Declarations of Interest (other than standing) Cllr. Griffin declared a non-pecuniary interest in item 18 of the agenda – one of the band members.15 Minute Public Discussion PeriodNo public in attendance.Item 12 brought forwardRotherfed – Consider advice in creation of support network for residentsThe Rotherfed representative explained to members how their organisation could offer support, including with legalites, advertising and fund raising, to help local groups become established. It was noted that the Sitwell ward was noticeably lacking in support groups within the community. Discussions took place as to how to best establish a need in the area with the possibility of coffee mornings as an option. Additional support and advertising of current groups was also discussed.**Resolved:** That the support of existing groups in becoming established or more developed was the best way forward. Clerk to provide website details to Rotherfed.Approve the Minutes of the Parish Council Meeting – 21st March 2022.**Resolved**: That the minutes of the meeting held on the 21st March 2022 be approved as a true and accurate record.Matters Arising from the MinutesUpdate given on “.gov.uk” email accountsApprove the Monthly Accounts – April 2022**Resolved:** That the monthly accounts be approvedReceive Bank Reconciliations to 31st March 2022**Resolved:** That the bank reconciliations to 28th February 2022 be agreedReceive Budget Monitoring to 31st March 2022Members received the budget monitoring report. RFO advised that the cancelled summer events caused by the recent pandemic had resulted in increased savings.RMBC - Ward Councillor ReportSpeed survey to be undertaken on Highstreet to determine whether a 20mph limit would be suitableCovert cameras to be installed to deter littering on Worrygoose LaneSkip for Greystones still awaiting dateSome progress being made with Towns Fund plans for Whiston MeadowsHealth and Safety inc Consider quote for Cowrakes ParkMembers advised of recent fire alarm service at Whiston Parish Hall and advisory maintenance. Quote awaited.Members considered the condition report of Cowrakes park and discussed level of works requiring immediate attention.**Resolved:** To undertake works to all areas reported as “moderate risk” and to seek comparative quotes for remaining works. New swings to be hung.Youth Club – update and consider quotes for CPOMSUpdate given to members with numbers still rising. Animal handling activity recently undertaken with Junior Youth Group. Senior group attending “Jump” next week.Discussion of benefits of CPOMS to staff and members and the level of service that would be required to achieve its purpose of assisting safeguarding within a small group.**Resolved:** To move forward with a basic CPOMS package at a cost of £375 plus VAT per annum.Ulley Country Park – Consider grant applicationMembers considered the documentation provided in a grant application to support a public event in July.**Resolved:** To grant £200 of funding to Ulley Country ParkHanging baskets – Consider hanging baskets for villageMembers discussed whether hanging baskets would be desirable within the parish, taking into consideration feedback from residents that the Greystones area should be included. Costs and necessity of watering considered.**Resolved:** To order 35 hanging baskets and agree a watering schedule as an extension of the current grounds-maintenance contractJubilee – Consider positioning of lamppost motifs and logistics/date of installationMembers discussed possible dates and the best areas for installation.**Resolved:** That members would each contribute to the installation of lamppost motifs to include Worrygoose, Greystones, Pleasley crossroads, Hungerhill and the village centre, between 14th and 21st May.Toilet Block – Update and consider further actionUpdate on current progress given and discussion of quotes to date. Members advised that should they wish to proceed with development of the toilet block, the project would require advertisement on the Contract Finder website. Cost/use ratio discussed.**Resolved:** That further investigations should be made to establish what residents feel would most benefit the community. Clerk to ask residents for feedback through social media, website and newsletter.Brooke Street – Update and consider quote for civil engineering worksMembers were updated on clarification from RMBC regarding required calculations to progress the planning application for 2 no spaces, and requirement for tree survey confirmed for 5 no spaces. Quotes for civil engineering works discussed. **Resolved:** That the quote of £1500 plus VAT for civil engineering works and fees of up to £1000 plus VAT for a topographical survey be agreed.Summer Event – UpdateMembers updated on progress of plans for the event, with some bands/stalls/equipment booked. Response to market stall advert good and market licence sought by The Events Foundry.**Resolved:** To approve working budget to dateEnvironment Policy – UpdateMembers were informed of responses from contractors and noted no replies from local businesses following letters sent regarding electric charging points. Date noted for start of new waste management contract week commencing 4th April.Rent Arrears – Consider further actionMembers were updated on the current situation regarding rent arears of a tenant and their recent response to correspondence sent. Possible ways to proceed discussed and alternative measures which could be undertaken.**Resolved**: Cllr Griffin and Cllr Stevenson to arrange a meeting with tenant before further action decided upon.CorrespondenceEmail from resident regarding maintenance of village signs/plaques. Councillors to locate and assess condition.Email from resident regarding possibility of a weather station being sited in Whiston. More information to be requested.Items for Future AgendaPlanning Applications**RB2022/0462** - Land East of Pleasley Road Whiston - Paid Pre-app enquiry for proposed block of 4No. Stables**RB2022/0479** - 2 Whiston Brook View Whiston - Single storey rear extension**RB2022/0451** - Five Acres Upper Whiston Lane Upper Whiston - Demolition of first floor extension and outbuildings and erection of two storey and single storey rear extensions and balcony.**RB2022/0525** - 82 Sandringham Avenue Whiston - Single storey side and rear extension**RB2022/0542** - 78 Cow Rakes Lane Whiston - Erection of detached garage **RB2022/0550** - 141 Lathe Road Whiston - Conservatory to front**RB2022/0583** - 69 Sandringham Avenue Whiston - Two storey side & single storey rear extensions**No adverse comment to the above applications** |
| **236/21** | Planning Determinations**RB2022/0175** - 130 East Bawtry Road Whiston - Two storey side extension with dormer window to rear, single storey rear extension and pitched roofs to existing dormer windows - **Granted****RB2022/0179** - 10 Reresby Crescent Whiston - Two storey side and single storey front & rear extension - **Granted****RB2022/0306** - 22 Whiston Vale Whiston - First floor rear & two storey rear extension – **Granted****RB2022/0317** - 11 Moorhouse Lane Whiston - Erection of single detached garage with new front boundary wall & gates – **Refused****RB2022/0274** - 190 East Bawtry Road Whiston - Single storey front extension - **Granted** |
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|  |  There being no other business the meeting was closed at 9.05pm Signed………………………………………………… Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Salaries | Salaries March | BACS | 1857.97 |
| HMRC | NICs & IT- March  | BACS | 537.36 |
| Royal British Legion | Lamppost motifs - Jubilee (Reimburse EKH) | BACS | 410.98 |
| KCM Waste Management Ltd | Annual waste contract | BACS | 936.00 |
| Chic Cleaning | Cleaning/caretaking - Jan | BACS | 2299.15 |
| O2 | Mobile phone | DD | 26.81 |
| Patman Company Ltd | Annual PAT testing | BACS | 47.00 |
| Chic Cleaning | Deep cleaning/oven cleaning | BACS | 354.00 |
| RMBC | Land & Garage Rent  | DD | 28.09 |
| RMBC | Allotment rent- Quarterly | BACS | 9.38 |
| M. Middleton | Gardening tender - monthly Mar | BACS | 400.00 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.09 |
| Start a Heart | Replacment defib pads | BACS | 90.00 |
| Chic Cleaning  | Cleaning products  | BACS | 118.72 |
| British Gas | Gas bill - Hall | DD | 122.39 |
| British Gas | Electricity bill - Hall | DD | 131.76 |
| Rialtas Business solutions  | Annual accounts closedown | BACS | 446.40 |
| Paul Hand Consulting Ltd | Flood risk assessment | BACS | 540.00 |
| Business Stream | Hall- water charges  | DD | 60.97 |
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| **TOTAL** |  |   | **8423.07** |