**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 21st March 2022 at 6.30 pm at Whiston Parish Hall.**

**Present:** G. Smales, E. Reynard, R. Gaffney, C. Taylor, A. Griffin, T. Stevenson

**In Attendance:** E. Keeling-Heane -Clerk to the Council, A. Harrison- RFO. Ward Cllr. Fisher, S Beresford (RMBC Neighbourhood Liaison Officer)

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| **192/21**  **193/21**  **194/21**  **195/21**  **196/21**  **197/21**  **198/21**  **199/21**  **200/21**  **201/21**  **202/21**  **203/21**  **204/21**  **205/21**      **206/21**  **207/21**  **208/21**  **209/21**  **210/21**  **211/21** | | Receive Apologies and Approve Reasons for Absence  K. Ferris (unwell), C. Fry (other commitments)  **Resolved:** That the reasons for absence be approved  To Receive Declarations of Interest (other than standing)  None  15 Minute Public Discussion Period  No public in attendance.  Approve the Minutes of the Parish Council Meeting – 21st February 2022.  **Resolved**: That the minutes of the meeting held on the 21st February 2022 be approved as a true and accurate record.  Matters Arising from the Minutes  None  Approve the Monthly Accounts – March 2022  **Resolved:** That the accounts for March be approved.  Receive Bank Reconciliations to 28th February 2022  **Resolved:** That the bank reconciliations to 28th February 2022 be agreed.  Approve Budget Monitoring to February 2022  Members received the budget monitoring report.  RMBC - Ward Councillor Report  Litter pick arranged for 22nd May 2022.  Road works planned to repair chevron area at Worrygoose Lane – date to be confirmed.  Enquiries being made to allow better access through gate on Flat Lane at the request of a resident.  Health and Safety  Members advised a number of trees had blown down in recent gales, one of which was still awaiting removal. A number of maintenance works were required at Cowrakes playpark. Awaiting quote from North Notts Landscapes for remaining works. Bench to be repaired by grounds maintenance contractor.  Youth Club  Update given to members – “Jump” now booked for senior Youth members and “Beasties” animal handling in the process of being arranged for junior youth members – date to be confirmed.  IT Security  a)Update on actions taken  Members updated on advice sought from two IT consultants regarding more secure email accounts. ICO informed of data breach and their conclusion letter received advising no further action would be taken.  b)Bank update  Members advised that HSBC had agreed 50% responsibility for the fraudulent payment made and had therefore refunded 50% of the financial loss.  c)Consider quote for more secure email domain  Members discussed the options as advised by the IT specialists consulted, including ongoing costs, benefits and possible ramifications if only limited extra security was implemented.  **Resolved**: To instruct our current IT consultant to arrange “.GOV.UK” email addresses through Microsoft 365 for all council and staff members. Clerk to investigate CPOMS for Youth Club.  April meeting Date - agree new date  **Resolved:** That April’s council meeting would be held on Monday 25th April 2022  Toilet Block – Consider further development  Members discussed potential use of the building and proportionate costs involved. Clerk to source building contractors to obtain quotes. Members to reassess once costs received.  Brooke Street - Consider rental fees of proposed parking spaces  Members discussed benefits to residents and ongoing maintenance costs.  **Resolved:** £120 per annum (per parking space) to be reassessed each year  Summer Event – Update  First working group meeting had established an overall plan of the event with The Events Foundry starting the licence application. A further working group meeting including two local public houses had also taken place to identify how they could become involved and the degree of involvement wished for. Next working group meeting envisaged to explore possibilities of activities on the week prior the primary event.  Jubilee – Consider options for village decoration and event  Members considered options for jubilee decorations and number of decorations required.  **Resolved:** To order 100 lamppost decorations and 1 banner.  Correspondence  Members made aware of non-payment of annual rent by tenant. Clerk to write letter clarifying the Council’s view  Items for Future Agenda  Planning Applications  **RB2022/0306** - 22 Whiston Vale Whiston - Two storey rear extension  **RB2022/0317** - 11 Moorhouse Lane Whiston - Erection of single detached garage with new front boundary wall & gates  **RB2022/0323** - 1 Manor Farm York Lane Morthen - Erection of detached outbuilding/stable block  **RB2022/0398** - 40 Lathe Road Whiston - Demolition of existing conservatory & erection of a single storey rear extension  **No adverse comments to the above applications** |
| **212/21** | | Planning Determinations  **RB2021/1275** - 70 Lathe Road Whiston - Proposed single storey front extension, two storey side & rear and single storey rear extension - **Granted**  **RB2022/0006** - 47 Flat Lane Whiston - Demolition of single storey side & rear extension  and erection two storey side and rear extension – **Granted**  **RB2022/0134** - Corner Stone Pleasley Road Whiston - Extension to attached garage to  form workshop - **Granted** |
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|  | There being no other business the meeting was closed at 8.15pm  Signed…………………………………………………  Dated ……………………………………………….. | | |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Chic Cleaning | Cleaning/caretaking - Jan | BACS | 2076.65 |
| Carl Arnold | Picnic table installation - hall | BACS | 360.00 |
| O2 | Mobile phone | DD | 24.00 |
| RMBC | Land & Garage Rent | DD | 24.97 |
| Chic Cleaning | Cleaning products | BACS | 110.38 |
| E Keeling-Heane | Postages | BACS | 10.20 |
| M. Middleton | Gardening tender - monthly Feb | BACS | 400.00 |
| M. Middleton | Gardening tender - bins | BACS | 75.00 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.09 |
| The Sign Workshop | Hall signage | BACS | 696.00 |
| RMBC | Quarterly ground maintenance | BACS | 371.50 |
| British Gas | Electricity bill - Hall | DD | 125.53 |
| British Gas | Gas bill - Hall | DD | 125.83 |
| **TOTAL** |  |  | **4406.15** |

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