**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 17th January 2022 at 6.30 pm at Whiston Parish Hall.**

**Present:** K. Ferris, E. Reynard, G. Smales, T. Stevenson, A. Griffin, H. Rashid

**In Attendance:** E. Keeling Heane-Clerk to the Council, A, Harrison- RFO.

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| **149/21**  **150/21**  **151/21**  **152/21**  **153/21**  **154/21**  **155/21**  **156/21**  **157/21**  **158/21**  **159/21**  **160/21**    **161/21**  **162/21**  **163/21** | Receive Apologies and Approve Reasons for Absence  C. Taylor (other commitment), R. Gaffney, C. Fry (unwell child)  **Resolved:** That the reasons for absence be approved  To Receive Declarations of Interest (other than standing)  None  15 Minute Public Discussion Period  No public in attendance.  Approve the Minutes of the Parish Council Meeting – 14th December 2021.  **Resolved**: That the minutes of the meeting held on the 14th December 2021 be approved as a true and accurate record.  Matters Arising from the Minutes  None  Approve the Monthly Accounts  **Resolved:** That the monthly accounts be approved (schedule attached) and £350 in retainer returns.  Receive Bank Reconciliations to 31st December 2021  **Resolved:** That the bank reconciliations to 31st December 2021 be agreed  Approve Budget Monitoring to December 2021  Members received the budget monitoring report.  Health and Safety  No matters to report.  Youth Club Update  Report circulated to councillors prior to the meeting as Senior Youth Worker was not present. Youth Club running well and well attended. Noted recent staff training for Junior Youth Workers.  RMBC - Ward Councillor Report  Noted upcoming public meeting with attendance by RMBC Neighbourhood liaison team. Creation of a Flood Watch plan envisaged in the near future.  Parish Hall  a) Consider quotes for recycling waste management  Members considered quotes and proposed collection schedules.  **Resolved:** To agree to a 12-month contract with KCM, with weekly general waste collection to commence from April 2022. (Advised by KCM that all general waste is separated and recycled)  b) Consider quote for monthly deep clean of the kitchen  Members discussed the benefits and costs of monthly deep cleaning of the kitchen. It was felt the costs were prohibitive and a full monthly clean unnecessary at present as the kitchen was not used regularly enough.  **Resolved:** To extend the current cleaning company’s contract to include a monthly clean of the oven and quarterly deep clean of the kitchen.  Summer Event – Consider instruction of The Events Foundry  Members considered the advantages of hiring an events management company and the support offered.  **Resolved:** To instruct The Events Foundry for the Summer 2022 festival.  Cowrakes - Consider quotes for solar light repair  Members considered the quote received and discussed the possibility of an insurance claim.  **Resolved:** That a replacement light be purchased by the Parish Council on this occasion.  Environment  a) Consider residents request for permission for memorial bench  Members discussed the request and any likely problems should permission be granted.  **Resolved:** To grant permission subject to the style, position, quality and installation being approved by the Clerk under delegated powers  b) Towns Fund Grant application – update  Towns fund grant approved. Details of the scheme to be agreed with RMBC to liaise with relevant parish councils. Completion of schemes expected 2022-2024  c) Consider proposing expansion of 20mph area  Currently at publication/consultation stage. Members agreed it would be better for money to be spent changing the speed limit on the High Street where they felt the problems really lay. Little need was felt for a 20pmh area on Turner Lane or Well Lane. |
| **164/21**  **165/21**  **166/21**    **167/21** | Correspondence  Noted queries from Brooke Street residents with concerns about the removal of free on- street parking to provide rented off street parking  Items for Future Agenda  Flood meeting - update  Brooke Street - parking space rent  Audit/Financial Risk Assessment  Planning Applications  **RB2021/2148** - The Mews Morthen Hall Lane Morthen - Listed Building Consent for replacement windows throughout dwelling  **RB2021/2231** - Land between Church Hill/Alma Row Whiston - Application to undertake works to a tree(s) within Whiston Conservation Area  **RB2021/2261** - Manor Farm York Lane Morthen - Installation of sports court for domestic use  **RB2021/2298** - 118 East Bawtry Road Whiston - Single storey rear extension  **RB2022/0017** - Land off Shrogswood Road Whiston - 217 dwellinghouses including details ofAccess  **Resolved:** To object to planning application RB2021/2231 and RB/2022/0017  Clerk to make objections to RMBC    Planning Determinations  **RB2021/1471** - 295 East Bawtry Road Whiston - Conversion of existing garage and garden room extension to rear – **Granted**  **RB2021/2002** - 11 The Green Whiston - Application to undertake works to a tree(s) within Whiston Conservation Area – **No objections**    There being no other business the meeting was closed at 8.10pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| British Gas | Electricity - hall | DD | 142.30 |
| Poundstretcher Ltd | Grotto Expenses (Reimburse R Gaffney) | BACS | 28.18 |
| The Range | Grotto Expenses (Reimburse R Gaffney) | BACS | 18.54 |
| RMBC | Annual High Street Rent | BACS | 1.00 |
| RMBC | Allotment rent - Barfield annual | BACS | 260.00 |
| PlanPortalQuest Ltd | Brook street parking planning application fee | BACS | 262.00 |
| Chic Cleaning | Cleaning/caretaking - Dec | BACS | 2373.31 |
| O2 | Mobile phone | DD | 24.00 |
| RMBC | Land & Garage Rent Jan-Mar | DD | 24.97 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.09 |
| RMBC | Allotment rent -quarterly | BACS | 9.38 |
| Mark Simmonds Ltd | Planning Consultant Brook St consultant fees | BACS | 1140.00 |
| Rotherham MBC | TENS application -31/12 (Reimburse EKH) | BACS | 21.00 |
| A Richards | Website/email updates | BACS | 68.00 |
| M. Middleton | Gardening tender - monthly Dec | BACS | 400.00 |
| M Middleton | Gardening tender - bins Nov | BACS | 75.00 |
| Screwfix | Replacement padlock (Reimburse EKH) | BACS | 8.99 |
| AB Entertainment | DJ Christmas event | BACS | 150.00 |
| Rob the Entertainer | Balloon modelling Christmas event | BACS | 160.00 |
| RMBC | Quarterly grounds maintenance | BACS | 371.50 |
| Info Commissioner | Annual Data Protection fee | DD | 35.00 |
| British Gas | Gas bill - Hall | DD | 141.10 |
| British Gas | Electricity bill - Hall | DD | 119.20 |
| Salaries | Salaries Jan | BACS | 1479.40 |
| HMRC | NICs and IT - Jan | BACS | 282.83 |
| **TOTAL** |  |  | **7601.79** |

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