**Whiston Parish Council**

**Minutes of the Annual Meeting held on Tuesday 14th December 2021 at 6.30 pm at Whiston Parish Hall.**

**Present:** K. Ferris, C. Fry,E. Reynard, R. Gaffney, G. Smales, C. Taylor

**In Attendance:** E. Keeling Heane-Clerk to the Council, A, Harrison- RFO. Ward Councillor Burnett

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| **148/21**  **149/21**  **150/21**  **151/21**  **152/21**  **153/21**  **154/21**  **155/21**  **156/21**  **157/21**  **158/21**  **159/21**  **160/21**  **161/21**  **162/21** | Receive Apologies and Approve Reasons for Absence  T. Stevenson (other commitment) A. Griffin (isolating)  **Resolved:** That the reasons for absence be approved  To Receive Declarations of Interest (other than standing)  None  15 Minute Public Discussion Period  No public in attendance.  Approve the Minutes of the Parish Council Meeting -15th November 2021.  **Resolved**: That the minutes of the meeting held on the 15th November 2021 be approved as a true and accurate record.  Matters Arising from the Minutes  None  Approve the Monthly Accounts  **Resolved:** That the monthly accounts be approved (schedule attached) and £200 in retainer returns.  Receive Bank Reconciliations to 30th November 2021  **Resolved:** That the bank reconciliations to 30th November 2021 be agreed  Approve Budget Monitoring to October  Members received the budget monitoring report.  (Items 15 and 16 were brought forward)  Summer Event – Consider summer event including working group  **Resolved:** That a summer festival be held in 2022. A working group was agreed to include Cllr. Gaffney (as lead), Cllr. Stevenson, Cllr. Griffin, and Cllr Reynard  Easter Event – Consider Easter event  **Resolved:** That an Easter event be arranged  Approve Budget 2022-2023 inc. precept  **Resolved:** Members had received the budget report, budget estimates and associated documents from the Responsible Financial Officer. Members considered the budget at length and were conscious of current inflated prices and increasing costs of utilities. Some adjustments were made to reduce expenditure where possible while ensuring relevant projects could go ahead.  **Resolved:** That the precept be increased by 5% to £102,975 per annum  Approve Internal Auditor  Members considered quotes  **Resolved:** ThatA.S Audit Services be approved for the 2021-22 audit.  Health and Safety  No matters to report.  Youth Club Update  Youth Club running well but noted that masks were once again in use.  RMBC - Ward Councillor Report   * Some speeding problems noted particularly by young drivers – RMBC to consider a seven-day traffic survey. * Village walk about undertaken and identified several areas for improvement * Noted ivy removed from the wall on the High Street |
| **163/21**  **164/21**  **165/21**    **166/21**  **167/21**  **168/21**  **169/21**  **170/21**    **171/21** | Parish Hall   1. Consider quotes for recycling waste management   **Deferred**   1. Approve picnic table installation costs   **Resolved:** That the installation costs be approved  Christmas   1. Review – Members expressed disappointment about some last-minute changes to the event but noted these were due to poor weather conditions and as such were unavoidable. Despite this the event was well attended and well received. Events Foundry feedback very constructive. 2. Approve charity for donation of Christmas collection money   **Resolved:** That proceeds raised in the sum of £320 be donated to Support Dogs.  Cowrakes – Consider quotes for replacement cradle swing.  Members considered the quotes received.  **Resolved:** That a replacement cradle swing, chains and fixing be purchased from B&S Chains  Communications – Review Council policy  Internal and external communications were discussed. At present social media and press releases were via the Clerk. Councillors agreed to consider adopting an official communications policy.  Environmental Policy – Consider adoption of proposed policy  **Resolved:** That the draft Environment Policy be adopted    Correspondence  None  Items for Future Agenda  Consider adoption of draft communication policy  Consider quotes for recycling waste management  Planning Applications  **RB2021/2152** - 8 Alma Row Whiston - Erection of detached garage  **RB2021/2171** - Land adjacent 19 High Street Whiston - Application to undertake works to a tree(s) protected by TPO No. No.14 (2010)  ***No adverse comment to the above applications.***    Planning Determinations  **RB2021/1846** - 8 Birchall Avenue Whiston - Demolition of existing conservatory & erection of single storey rear extension – **Granted**  **RB2021/1304** - Newman School East Bawtry Road Whiston - Demolish the existing 'Rest Sheds', reduce ground levels, new single storey school building with level access, external landscaping scheme, installation of open covered walkway between the new and existing buildings and modifications to car park access road to improve access – **Granted**  **RB2021/1309** - Newman School East Bawtry Road Whiston - Listed Building Consent to demolish the existing 'Rest Sheds', reduce ground levels, new single storey school building with level access, external landscaping scheme, installation of open covered walkway between the new and existing buildings and modifications to car park access road to improve access – **Granted**  **RB2021/1796** - 431 East Bawtry Road Whiston - Two storey side & rear and single storey rear extension – **Granted**  There being no other business the meeting was closed at 8.50pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Homebargains | Reimburse selection boxes - R Gaffney | BACS | 74.76 |
| JH Pickup & Co | Land valuation fees | BACS | 216.00 |
| TTT Entertainment | Christmas event PA/disco | BACS | 490.00 |
| Chic Cleaning | Cleaning/caretaking -Nov | BACS | 2224.98 |
| M & S Security | Christmas event security | BACS | 588.00 |
| O2 | Mobile phone | DD | 24.00 |
| RMBC | Land & Garage Rent | DD | 27.05 |
| Sir J Whitaker (Bawtry Xmas Trees) | Christmas tree - green | BACS | 380.00 |
| Hancocks | Reimburse K Ferris Christmas sweets | BACS | 81.80 |
| Screwfix | Reimburse K Ferris tie wraps - poppies | BACS | 3.86 |
| RMBC | Licence fee - temporary road closure | BACS | 400.00 |
| The Event Foundry | Event banners | BACS | 255.09 |
| Poundstretcher | Reimburse K Ferris Christmas expenses | BACS | 24.74 |
| Go Traffic Management | Traffic management road closure | BACS | 758.40 |
| RMBC | Election fees | BACS | 212.01 |
| Glasdon | Seating -picnic tables Hall | BACS | 2976.77 |
| Cambridge Retail Ltd | YC facemasks (Reimburse EKH) | BACS | 6.99 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.09 |
| M. Middleton | Gardening tender - monthly Nov | BACS | 400.00 |
| Christmas Plus | Christmas lighting installation | BACS | 1486.80 |
| Toolstation Ltd | Hall - telescopic ladders (reimburse EKH) | BACS | 146.98 |
| British Gas | Gas bill - hall | DD | 113.92 |
| Salaries | Dec | BACS | 1479.20 |
| HMRC | NICs & IT- Dec | BACS | 283.03 |
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| **TOTAL** |  |  | **12660.47** |

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