**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 15th November 2021 at 6.30 pm at Whiston Parish Hall.**

**Present:** K. Ferris, C Fry,E. Reynard, R. Gaffney, G. Smales, T Griffin, T. Stevenson.

**In Attendance:** E. Keeling Heane-Clerk to the Council, A, Harrison- RFO. Ward Councillors Fisher & Burnett

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| **128/21**  **129/21**  **130/21**  **131/21**  **132/21**  **133/21**  **134/21**  **135/21**  **136/21**  **137/21**  **138/21**  **139/21** | Receive Apologies and Approve Reasons for Absence  C. Taylor (other commitment)  **Resolved:** That the reasons for absence be approved  To Receive Declarations of Interest (other than standing)  Cllr Griffin – Non Pecuniary RB2021/2002 as the applicant.  15 Minute Public Discussion Period  No public in attendance.  Approve the Minutes of the Parish Council Meeting -18th November 2021.  **Resolved**: That the minutes of the meeting held on the 18th November 2021 be approved as a true and accurate record.  Matters Arising from the Minutes  None (Query re: Brook Street but only noted in public session)  Approve the Monthly Accounts  **Resolved:** That the monthly accounts be approved (schedule attached) and £250.00 in retainer returns.  Receive Bank Reconciliations to 31st October 2021  **Resolved:** That the bank reconciliations to 31st October 2021 be received  Approve Budget Monitoring to October  Members received the budget monitoring report.  Noted parish equipment was over budget largely due to items budgeted in the last financial year but actually being invoiced in this financial year. (crockery)  Miscellaneous expenses would also now run well over budget as the staffing arrangements had unexpectedly changed from when the budget was set with the new contractor costs now having to be allocated to this head of expenditure. However the staffing budget would conversely run under budget as a result.  Approve Rialtas 3-Year Loyalty Scheme  **Resolved:** That the Council sign up to the loyalty scheme to reduce costs and have priority for the year end closedown  Health and Safety  No matters to report  Youth Club Update  The youth club was currently full to capacity. New staff member had also settled in well. Latest planned activities also noted.  Bid for mental health training was unsuccessful as it transpired that it aa not available to local authorities.  RMBC - Ward Councillor Report  Discussed latest developments regarding the schools and funding being made available to the local schools for capital projects.  Highway issues noted and update re: drug problems that appear to have settled presently. Local walkabout planned.  Planning enforcement issues/lack of resources noted.  Flood meeting with Yorkshire Water reported with issues to be taken forward with the Environment Agency. A multi-agency meeting was also proposed. |
| **140/21**  **141/21**  **142/21**  **143/21**  **144/21**  **145/21**  **146/21**  **147/21** | Parish Hall   1. Consider purchase of telescopic ladder   **Resolved:** That the purchase of a set of ladders be approved in the sum of around £125.00  Although used by a contractor (as opposed to staff) it a still considered appropriate that visual checks were undertaken annually to ensure the equipment was kept in good order if this was being used by the contractor..   1. Approve restriction of events on weekends   **Resolved:** That events on Sundays be limited to children and group events.  Brook Street   1. Consider sale of parking space following correspondence from resident   DEFERRED as it appeared the resident’s property may now have been sold.   1. Approve tree survey fees   Noted comments from the planning consultant regarding trees adjacent to the site.  **Resolved:** That the tree survey fees be approved if required.  Environment   1. Approve draft letter proposing installation of recycling stations   Noted there were a number of stations around the locality and therefore there wasn’t the anticipated need for the said correspondence.  However, members considered an environmental policy for the hall and improved recycling services for users. RMBC to be approached for information about the commercial recycling options available prior to any decision being taken as to what could be offered.   1. Approve draft letter proposing installation of electric charging points   **Resolved**: That the draft letter be approved.  Christmas Event - Update  Plans well underway. 2 outdoor stalls with additional ones being sought (up to 5)  and a variety of food outlets confirmed. New plans re: grotto noted. (Stalls were  not being provided in the hall). Arrangements for the grotto installation agreed.  Tree being installed on the 19th November. Lighting check to be agreed in due  course. Tasks and litter collection discussed.    Correspondence   1. Consider enquiry re: Memorial Church clock servicing/funding   Noted recent enquiry regarding responsibility for the clock.    Items for Future Agenda  Budget ideas to be forwarded to the RFO. Easter Event  Next meeting Tuesday 14th December due to Christmas break.  Planning Applications  **RB2021/1846** 8 Birchall Avenue Whiston  Demolition of existing conservatory & erection of single storey rear extension  **RB2021/1471** 295 East Bawtry Road Whiston  Conversion of existing garage and garden room extension to rear  **RB2021/2002** 11 The Green Whiston  Application to undertake works to a tree(s) within Whiston Conservation Area  ***No adverse comment to the above applciations.***    Planning Determinations  **RB2021/1600** 24 Reresby Road - Single storey front & side extension **Granted**  **RB2021/1510** 20 Whiston Grove - Application to undertake works to a tree(s) – **No** **objections**  **RB2021/0422** 6 Hollowgate Two storey rear and single storey rear extension with rooftop terrace – **Granted**  **RB2021/1795** - Whiston Forge Cricket Club Pleasley Road  Siting of portacabin unit (changing room) with decking to front - **Granted**  There being no other business the meeting was closed at 8.30pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Staff | Salary Oct | BACS | 64.02 |
| HMRC | NICs & IT- Oct | BACS | 282.43 |
| John Brailsford Printers | YC ID Badges (Reimburse JA) | BACS | 10.20 |
| Chic Cleaning | Cleaning/caretaking -Oct | BACS | 2299.15 |
| O2 | Mobile phone | DD | 24.00 |
| BT | Broadband/phone quarterly | DD | 165.01 |
| RMBC | Land & Garage Rent | DD | 27.05 |
| Kerry Ferris | Reimburse Remembrance event receipts | BACS | 57.02 |
| Home Bargains | Christmas black sacks | BACS | 5.98 |
| Amazon EU Sarl | Christmas event sanitiser | BACS | 12.99 |
| Fence Supplies UK | Barriers- Christmas event | BACS | 234.00 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.09 |
| M. Middleton | Gardening tender - monthly Oct | BACS | 400.00 |
| M Middleton | Garden tender hanging baskets Oct | BACS | 200.00 |
| M Middleton | Garden tender bins Sept/Oct | BACS | 50.00 |
| Go Traffic Management | Christmas light event traffic management | BACS | 758.40 |
| Chic Cleaning | Cleaning materials | BACS | 73.62 |
| RMBC | Annual play park inspections | BACS | 409.68 |
| E Keeling-Heane | Postages/stationery | BACS | 23.40 |
| British Gas | Gas bill- hall | DD | 87.53 |
| PHS | Sanitary disposal hall | DD | 281.65 |
| British Gas | Electricity bill- Hall | DD | 130.72 |
| British Gas | Annual heating system care plan | BACS | 134.72 |
| Various | Salaries Nov | BACS | 1479.40 |
| HMRC | NICs & IT- Nov | BACS | 282.83 |
| **TOTAL** |  |  | **7499.89** |

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