**Whiston Parish Council**

**Minutes of the Meeting held on Monday 17th February 2020 at 6.30 pm at Whiston Parish Hall.**

**Present: -** M. Yarlett, T. Stevenson, C. Davis, N. Tranmer, D. Dodson & A Griffin

**In Attendance:** E. Keeling Heane,Clerk to the Council, A. Harrison RFO, 3 members of the public

Ward Councillor Allen Cowles.

|  |  |
| --- | --- |
| **180/19**  **181/19**  **182/19**  **183/19**  **184/19**  **185/19**  **186/19**  **187/19**  **188/19**  **189/19**  **190/19**  **191/19**  **192/19** | **Receive Apologies and Approve Reasons for Absence**  R. Carter, K Ferris & G Smales (away)  **Resolved:** That the above reasons for absence be approved.  **To Receive Declarations of Interest (other than standing**) - None  **Public Discussion Period**   * Sorrelsykes residents reported problems with overgrown trees and debris on their Rotherham Council property roofs. RMBC have to date refused to maintain, despite the duty to do so under the tenancy agreements. It was agreed that the issues would be reported to RMBC and the Ward Councillor. * Whiston Brook ‘walls’ on Moorgate now badly damaged due to recent flooding. The Ward Councillor reported that the Environmental Agency had advised that the walls were the responsibility of adjacent property owners (riparian ownership). This would therefore fall to individual owners and RMBC in places.     (Members brought forward the RMBC Ward Report whilst the public was in attendance)  **RMBC -Ward Councillor Report including update following EA/RMBC meeting & Request to RMBC Leader to seek additional funding for flood defences.**  Update on the recent meeting with the Environmental Agency (EA), RMBC and Parish Council members,   * Details of EA work schedules to be provided in future (Normally scheduled twice per annum) * Land Registry search from RMBC agreed to establish the various owners along the length of the Brook * Further Community drop-in to be arranged around March/April 2020 * EA newsletter to be distributed. Action plan in place. * Items in the Brook wouldn’t generally be collected by the EA but equally there were limits on what third parties could remove/recover.   Members agreed that the Parish Council forward a request to RMBC Leader (C Reed) to request that the Mayor seek funds to help match fund towards flood defences.  **Approve the Minutes of the Parish Council Meeting -20th January 2020**  **Resolved:** That the minutes of the meeting held on the 20th January 2020 be approved as a true and accurate record.  **Matters Arising from the Minutes including poppies update**   * Poppies now ordered and received. * Update re: Cricket Club   **Approve the Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £15,174.01 (schedule attached) together with retainer deposits of £50.00  **Bank Reconciliations to 31st January 2020**  **Resolved:** That the bank reconciliations to 31st January be agreed.  **Budget Monitoring to January**  Members received the budget monitoring report to January  **Resolved:** That the budget monitoring be approved.  **Health and Safety -** No matters raised    **Youth Club – Consider employment/advertisement for a new youth worker**  Noted the existing staff member did not want an extension of hours. The now vacant position needed to be advertised with an increase in the salary to meet the new National Minimum wage limits from April 2020.  **Resolved**: That the job description be agreed. RMBC advert agreed (with youth club development to be highlighted in the Villager). Interview panel to meet and conduct interviews as previously.  **Festival – Update and consider budget for community events during week prior to festival**  Meeting with The Event Foundry and members arranged for the 6th March. (1pm proposed).  Noted provisional plans and costs for the week leading up to the Saturday event.   * Monday -OAP lunch and entertainment * Tuesday - Spanish Night * Wednesday - Big Village Quiz * Thursday – Heritage Walk /Event at the Hall proposed? * Friday – Whiston “World of Sport” on Cowrakes Recreational Ground with local teams/clubs including possible fun run.   **Resolved** That a budget be approved up to £2000 for the weekly events.  Update from The Event Foundry given by the Clerk with RMBC now advised of the proposed event and an initial RESAG meeting scheduled.  **Parish Hall inc:**  a) Consider serving trolley for kitchen  **Resolved**: That a serving trolley be purchased for £214.00  b) Consider new crockery/flatware  **Resolved**: That Cllrs Smales and Ferris source crockery for up to 100 people  (Cups, large and small plates. knives, forks spoons).  c) Consider quotes for bar refurbishment  Members had received 2 quotes (Beer supplier not responded to date).  Meeting to be arranged with Chantry beer supplier.  **Resolved** That a layout be requested from Classic Bar Fittings.  Cllr Yarlett to inform existing bar provider of Council plans.  d) Consider extra storage in hallway to be funded by Little Fishes.  **Resolved** That the extra storage be agreed if to a high quality/finish. |
| **193/19**  **194/19**  **195/19**  **196/19**  **197/19**    **198/19**  **199/19** | **Consider War Memorial for village**  Members considered the issues that might arise with their being an existing war memorial in the village. It was considered that a new memorial may not be well received by residents/family members.  Members did agree that development of the area at the bottom of the High Street incorporating the village sign should still be considered. To be added to the March agenda. Improvement/funding for the existing memorial also to be investigated.  **Garage Lease/1st Registration of Green spaces – Update**  The RMBC solicitor had confirmed that he was still waiting for formal approval from the estates department to transfer the small green space they had registered, back to the Parish Council.  1st Registration of other Council-owned areas to be progressed in the meantime.  Formal updated lease for the existing garage site to be considered and added to the next agenda  **Manorial Barn – Oak tree update**  No further progress although pruning was unlikely to be refused by the planning department Should felling be required however, evidence to support/establish the need for removal would be required.  **Correspondence inc consider grant application from Brownies**  a) Members considered grant request from the Brownies.  **Resolved**: That fees be waived for one term on a one-off basis.  b) Noted thanks received from George Skinner and his wife for being asked to turn on the Christmas lights.  **Items for Future Agenda**  Brook St Garage – Consider new/updated lease.  Renovation of village sign area (High Street)  War Memorial (existing) renovation/funding.  Flooding – Update  Parish Hall – roof repairs  Village Litter  Christmas lights – Consider any new installations  **Planning Applications**  **RB2020/0039** - 17 Sheep Cote Road Brecks –  Two storey side and single storey front extension  **RB2020/0044** - 7 Hunger Hill Road Whiston - Two storey side, two storey and single storey rear and single storey front extensions]  **RB2020/0065** - 69 Reresby Crescent Whiston - Demolition of existing garage and erection of two storey front and side and single storey rear extensions  **RB2020/0070** - 254 East Bawtry Road Whiston - Demolition of existing garage, erection of two storey side & rear extension and single storey rear extension  ***No adverse comment to above applications***.  **Planning Determinations**  **RB2019/1869** - 141 Lathe Road - Alterations to extend existing front dormer  window – ***Granted***  There being no other business the meeting was closed at 8.00pm    Signed…………………………………………………  Dated ……………………………………………….. |

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Feoffees | Donation -Christmas proceeds | BACS | 485.75 |
| Royal British Legion | Lamppost poppies | BACS | 150.00 |
| Bytol Roofing Limited | Roof repair- hall | BACS | 288.00 |
| The Event Foundry | Festival management fee (50%) | BACS | 3384.00 |
| O2 | Mobile phone | DD | 17.04 |
| BT | Quarterly Broadband/phone | DD | 118.64 |
| RMBC | Land & Garage Rent | DD | 19.46 |
| Elaine Keeling Heane | Expenses - post/parking | BACS | 10.40 |
| Cooper Typo | Villager article | BACS | 78.00 |
| Virgin Media | YC Mobile phone (JA) | BACS | 6.00 |
| Hobsons Nurseries | Hanging baskets and annual planting | BACS | 6352.20 |
| D&B Fencing Ltd | Hall railings | BACS | 809.40 |
| Rialtas Business Solutions Ltd | Annual licence/maintenance | BACS | 145.20 |
| Morans Electrical | Hall -load test | BACS | 42.00 |
| Victor | New buffer (Reimburse EKH) | BACS | 609.60 |
| Various | Salaries February | BACS | 2275.93 |
| HMRC | NICs & IT- Feb | BACS | 382.39 |
| **TOTAL** |  |  | **15174.01** |