**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 18th November 2019 at 6.30 pm at Whiston Parish Hall.**

**Present: -** G. Smales, M Yarlett, A. Griffin T. Stevenson, C. Davis, K. Ferris.

**In Attendance:** E. Keeling Heane,Clerk to the Council, A. Harrison RFO,

Ward Councillors Allen Cowles Julie Turner.

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| **117/19**  **118/19**  **119/19**  **120/19**  **121/19**  **122/19**  **123/19**  **124/19**  **125/19**  **126/19**  **127/19**  **128/19** | **Receive Apologies and Approve Reasons for Absence**  R. Carter, N. Tranmer (away) D. Dodson. (unwell)  **To Receive Declarations of Interest (other than standing)** -None  **Public Discussion Period**  No public in attendance.  **Approve the Minutes of the Parish Council Meeting -21st October 2019**  **Resolved:** That the minutes of the meeting held on the 21st October 2019 be approved as a true and accurate record.  **Matters Arising from the Minutes**- None  **Approve the Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £9,517.70 (schedule attached) together with retainer deposits of £300.00    **Bank Reconciliations to 31st October 2019**  **Resolved:** That the bank reconciliations to 31st October 2019 be agreed.  **Budget Monitoring to September**  Members received the budget monitoring report to October and were asked to submit any ideas for projects to be included in the budget to the financial officer prior to the December meeting.  **Health and Safety**- None  **Youth Club- Update**  J Arno not in attendance. Cllr Ferris noted the new youth worker had now started and the numbers were increasing steadily.  **RMBC -Ward Councillor Report**  No progress to date with signage for the Brook due to the recent flooding taking priority. Meeting with ward councillors and the Environmental Agency planned in due course. Concerns that the Environmental Agency had now indicated that they only undertook minimal maintenance when required.  The Parish Council to forward correspondence to the Chief Executive at RMBC to seek clarification and clear schedules regarding maintenance of the Brook including those parts which were the partial responsibility of residents.  Cllr Davis to check the toilet block for any flood damage.  **Parish Hall**   1. Kitchen refurbishment update including consider quotes   The Clerk reported recent advice from the Environmental Health Department  **Resolved:** That a new kitchen was approved. Members to seek clarification from the preferred contractors as to the electrical demand for the building (evidence regarding single phase supply), availability in February and the ability to provide a comprehensive service. EGM to be called if required  b) Consider marketing of parish hall.  Noted recent photographs taken with agreement that hirers be asked for their preferred configuration for the conference room in order to avoid unnecessary movement of furniture. To be promoted on social media, on the Council website and to optimise on google searches. (Web designer to be contacted in this regard)  c) Consider hand rail quotes for steps (patio area)  Members considered the quotes from 3 contractors.  **Resolved:** That D&B Fencing Ltd be instructed to install rails to the steps.  d) Consider quote for table storage rack  **Resolved:** That one rack be ordered from YPO to review. | |
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| **129/19**  **130/19**  **131/19**  **132/19**  **133/19**  **134/19**  **135/19**  **136/19** | **Christmas Installation inc**  a) Update from Christmas working group  Event being progressed as planned. Donkey requirements noted.  **Garage Lease/1st Registration of Green spaces - Update**  Green spaces - RMBC had now been approached by the Parish Council solicitors to transfer the possessory title but no further response received to date.  **Manorial Barn - Update on pruning the oak tree**  **Resolved**: That a tree surgeon be instructed for £350 to provide a condition report and to seek planning permission thereafter as required to fell the tree.  **Environment – Update**  a) Hanging basket update and consider whether required next year  Cllr Davis to make further investigations of the supplier and other parish councils prior to members deciding on any further investment in 2020.    **Correspondence -** Consider grant/donation request for Holiday Aid  **Resolved:** That £50 be donated.  **Items for Future Agenda**  Bar refurbishment.  Brook St Garage - Assess parking provision.  Festival (January agenda)  Christmas event -review  Consider lamppost Remembrance poppies for 2020.  Village Quiz  **Planning Applications**  **RB2019/1595** - Chestnut House The Pieces South Whiston -Demolition of existing attached outbuilding and erection of single storey side extension  **RB2019/1630** - 32 Whiston Grange Moorgate - Demolition of existing garage, erection oftwo storey side & rear, single storey front & rear extensions, detached outbuilding to rear and replacement balustrade to balcony  **RB2019/1511** - 41 Whiston Vale Whiston Demolition of existing conservatory and erectionof single storey rear extension and rear balcony at first floor level  **No adverse comment to the above applications.**  **Planning Determinations**  **RB2019/1409** 1 Royds Avenue - Two storey side extension - Granted  **RB2019/1460** A1 Cats Country Hotel Pleasley Road Whiston - Application to vary condition No.2 (opening times) - Granted  There being no other business the meeting was closed at 9.00pm    Signed…………………………………………………  Dated ………………………………………………..   |  |  |  |  | | --- | --- | --- | --- | | **PAYEE** | **ACCOUNT** |  | **TOTAL** | | J Arno | Reimburse JA (DBS Check) | BACS | 51.98 | | DMBC | Youth Worker advert | BACS | 120.00 | | O2 | Mobile | DD | 17.04 | | BT | Broadband/phones | DD | 139.54 | | Npower | Electricity (Christmas lights) refund | BACS | -328.56 | | RMBC | Land & Garage Rent | DD | 19.46 | | Cooper Typo | Villager article | BACS | 78.00 | | C K Finch | Gardening contract -Nov | BACS | 300.50 | | Virgin Media | YC Mobile phone (JA) | BACS | 6.00 | | YPO | Hall- sofas | BACS | 4017.04 | | Sign Workshop | Christmas banner (Reimburse EKH) | BACS | 120.00 | | G Smales | Reimburse Christmas expenses | BACS | 33.05 | | K Ferris | Reimburse grotto costs | BACS | 17.62 | | E Keeling-Heane | Postages | BACS | 8.40 | | British Ga | Annual care plan | BACS | 127.00 | | Royal Legion | Remembrance wreath | BACS | 21.00 | | Elizabeth Dean | Remembrance event singer (D Dodson) | BACS | 150.00 | | Jays Coffee | Pie n Peas (Reimburse D. Dodson) | BACS | 525.00 | | Sign Workshop | 2nd Christmas banner | BACS | 84.00 | | Mikes Donkeys | Christmas donkeys- Deposit | BACS | 100.00 | | South Anston Fire | Emergency lighting repairs | BACS | 66.00 | | Ace Janitorial | Hoover -hall | BACS | 130.80 | | Steve Pearson | Cleaning products/keys - Hall | BACS | 25.15 | | Speedy Shoe Serv’e | Replacement keys - (Reimburse SP) | BACS | 11.45 | | PHS Group | Sanitary waste disposal (6 months) | DD | 361.33 | | British Gas | Electricity - hall | DD | 160.19 | | Various | Salaries November | BACS | 2305.52 | | HMRC | NICs & IT- Nov | BACS | 390.19 | | TTT Entertainment | Stage- Christmas event | BACS | 460.00 | | **TOTAL** |  |  | **9517.70** | |