**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 17th June 2019 at 6.30 pm at Whiston Parish Hall.**

**Present: -** R. Carter, K. Ferris, D. Dodson, C. Davis, T Stevenson

**In Attendance:** E. Keeling Heane,Clerk to the Council, A, Harrison RFO, 1 members of the public

Ward Councillors Allen Cowles Julie Turner & J Arno. Youth Worker.

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| **029/19**  **030/19**  **031/19**  **032/19**  **033/19**  **034/19**  **035/19**  **036/19**  **037/19**  **038/19**  **039/19** | **Receive Apologies and Approve Reasons for Absence**  M Yarlett & N Tranmer (away). G Smales & A. Griffin (other commitment)  **Resolved**: That the above apologies be approved.  Cllr R Carter (Vice-Chairman) chaired the meeting.  **To Receive Declarations of Interest (other than standing) -** None  **Public Discussion Period**  No matters raised  **Approve the Minutes of the Annual Parish Council Meeting -20th May 2019**  **Resolved:** That the minutes of the annual meeting held on the 20th May 2019 be approved as a true and accurate record.  **Matters Arising from the Minutes**  No matters raised  **Approve the Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £21,952.58 (schedule attached) together with retainer deposits of £300.00  **Bank Reconciliation to 31st May 2019**  **Resolved:** That the bank reconciliations to 31st May 2019 be agreed.  **Budget Monitoring to May**  Members received the budget monitoring report to May  Members approved a revised parish hall repairs maintenance budget of £6500.00.  Noted that the barn insurance recharge and the garage rent for 2019-20 had been received.  **Health and Safety** - No matters to report  **RMBC – Ward Councillor Report**  Noted appointment of new RMBC Neighbourhood Officer (To meet with the Clerk and RFO next week)  Mobile CCTV now operating – currently on Long Lane.  Interactive Speed Sign- still awaited. Broom Lane and Guilthwaite Hill being the initial planned locations  **Parish Hall**  a) Kitchen refurbishment – DEFERRED due to absence of Cllr Yarlett  b) Consider Bar refurbishment- DEFERRED  c) Furniture Update- DEFERRED due to absence of Cllr Smales  d) Consider sound proofing/door quotes - DEFERRED with further quotes awaited for new doors.  Update provide regarding the storeroom storage with installation from 24th June -26th inclusive and the following week excluding Monday. Arrangements for storage of current equipment and cabinets agreed |
| **040/19**  **041/19**  **042/19**  **043/19**  **044/19**  **045/19**  **046/19**  **047/19**  **048/19**  **049/19** | **Youth Club- Update**   * Lottery Grant bid had not been successful (for the residential trip). * “Cash for Kids” application shortly to be submitted when quotes received for the interactive panel. * Noted appointment of new Youth Council with ideas for members to consider to be added to the July agenda. * Noted positive initial response to the Junior Youth Club which was well attended. * Recycling options to be considered for any waste cans.   **Whiston Festival Event– Update inc approval of outstanding matters**  Members had received details of outstanding matters including proposed PA costs, stage entertainment/band costs and bar suppliers for consideration.  Rebekah Ford provided members with an update from the recent RESAG meeting and liaison with the nearby Newman’s Event. Detailed discussion regarding capacity, cancellation and lead co-ordinator.  **Resolved**: That the lead co-ordinator be Cllr Rex Carter with correspondence regarding the communication policy agreed.  **Resolved:** Members agreed festival banners and posters with additional information to be included regarding the location and type of activities on the day. Banners to be placed on the Sitwell triangle, Pleasley Road crossroads, Whiston Brook bridge and, East Bawtry Road etc. (Cllr Stevenson and Dobson to install).  **Resolved**: That Tipple Adventures be approved as the bar supplier (or Drinks Now Events in default).   * Access to be given to waste bins/ sharps bin (secure drop box)/ A-Boards on the day. * First Aid arrangements noted and approved at the Parish Hall * Cllr Griffin to liaise with the Events Foundry re: DPS arrangements with licence transfer now arranged, * Arrangements regarding capacity underway by Rebekah Ford   **Resolved:** PA system and Entertainment Schedule (including costs) considered and approved, with extended set for the Beatles tribute band.  **Resolved:** That the road closure be run until 10pm if possible, with stage activities to run until 8pm with de-rig thereafter. (Amendment to traffic management, security and road closure details to be arranged).  Resident letters agreed and to be circulated. Cllr Carter to deliver.  **Resolved**: That any additional decisions, if required for the event, to be delegated to the Clerk.  Weekly events noted inc senior event on Monday with funding agreed at approximately £200. Members to contribute raffles prizes if possible.  **Christmas Event- Update**  Noted the arrangements regarding electrics and motifs which were being dealt with by the Clerk with a meeting with the Christmas company scheduled on the 20th June. Members to agree a working group at the July meeting.    **Environment – Hanging Basket update**  Noted the baskets had now started to be installed. Still awaited at Worrygoose, Hunger Hill or Greystones.  **Manorial Barn**  a) Consider application to prune the tree subject to the TPO  **Resolved:** That an application be submitted to prune the oak tree at the barn (now subject to a TPO) with Birchwood Forestry to draft and submit the application.  b) Heritage group application update  DEFERRED due to Cllr Yarlett’s absence  **Communications - Consider Council use of Social Media**  **Resolved:** The set-up of the new Facebook Council page be approved. The Clerk to manage the Facebook and twitter account.  Any concerns or issues raised by the public via social media would be directed to contact the Clerk.  **Correspondence** – No other correspondence other than dealt with above  **Items for Future Agenda**  Youth Council requests  Parish Hall refurbishment/ furniture etc  Christmas Working Group  Brook Street Garage/Green Spaces  **Planning Applications**  **RB2019/0813** 146 East Bawtry Road  First floor rear extension  ***No adverse comment***  **RB2019/0740** Whiston Parish Church Rectory Drive.  Application to fell an oak tree & prune various trees protected by RMBC Tree Preservation Order No.1, 1976  **Resolved:** That the Council object to felling of any tree subject to a TPO not deemed unsafe.  **Planning Determinations**  **RB2019/0471** 16 Flat Lane, First floor rear extension- ***Refused***  **RB2019/0486** Guilthwaite Hall Pleasley Road  Single storey extension to existing detached garage – ***Granted***  **RB2019/0602** 10 Whiston Vale  Single storey side/rear extension and porch to front- ***Granted***  **RB2019/0610** 159 East Bawtry Road  Two storey side extension including car port***- Granted***  There being no other business the meeting was closed at 8.30pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Carl Arnold | External Hall Painting | BACS | 2500.00 |
| Local Toilet Hire | Festival toilets | BACS | 561.60 |
| JGW Coatings Ltd | Festival- barriers | BACS | 246.00 |
| Carl Arnold | Tree removal/gateway | BACS | 1250.00 |
| Carl Arnold | Patio- interim payment | BACS | 2000.00 |
| PC World | Laptop software (reimburse AH) | BACS | 114.98 |
| O2 | Mobile phone | DD | 17.04 |
| RMBC | Land & Garage Rent | DD | 19.46 |
| Cooper Typo | Villager article | BACS | 78.00 |
| Virgin Media | Youth Club - mobile (Reimburse JA) | BACS | 6.00 |
| C K Finch | Gardening contract -June | BACS | 300.50 |
| Npower | Christmas supply 2017-18 | BACS | 268.40 |
| Npower | Christmas supply 2018-19 | BACS | 234.39 |
| Event Equipment Hire | Festival- stage fee | BACS | 1860.00 |
| Stone Computers Ltd | Laptop | BACS | 584.40 |
| Schools First Ltd | DSB checks | BACS | 53.60 |
| Redtooth Ltd | Quiz fee | BACS | 156.00 |
| RMBC | Festival Licence fee (Reimburse AH) | BACS | 23.00 |
| M&D Security | Festival security | BACS | 1288.80 |
| The Event Foundry | Festival management fees | BACS | 6360.00 |
| D W Techniques | Festival - Senior event musician | BACS | 100.00 |
| DC Gray | Festival - Stamford Stompers | BACS | 320.00 |
| Various | Salaries June | BACS | 2924.14 |
| HMRC | NICs & IT- June | BACS | 686.27 |
| **TOTAL** |  |  | **21952.58** |

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