**Whiston Parish Council**

**Minutes of the Meeting held Monday 18th March 2019 at 6.30 pm at Whiston Parish Hall.**

**Present: -** M. Yarlett, T. Stevenson, D. Dodson, A. Griffin; C. Davis. N Tranmer, R. Carter, G. Smales, K Ferris

**In Attendance:** Clerk to the Council. Cllrs Cowles and Turner. Parish Liaison Officer Janice Curran and Cllr Sarah Allen.

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| **223/19**  **224/19**  **225/19**  **226/19**  **227/19**  **228/19**  **229/19**  **230/19**  **231/19**  **232/19**  **233/19**  **234/19** | **To Receive Apologies and Approve Reasons for Absence**  No apologies  **To Receive Declarations of Interest (other than standing)** - None  **Public Discussion Period** - No public in attendance  **Approve the Minutes of the Parish Council Meeting held –18th February 2019**  **Resolved:** That the minutes of the 18th February be approved as a true and accurate record.  **Matters Arising from the Minutes**  204/19 Monthly Accounts- The Clerk had now secured the return of the funds from YPO.  203/19 Matters Arising -Clerk advised that the TPO decision could take until June 2019  **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £9435.94 (schedule attached) together with £200.00 retainer refunds.  **Bank Reconciliation to February**  **Resolved**: That the bank reconciliations to 28th February 2019 be approved.  **Budget Monitoring to February**  **Resolved:** That the budget monitoring to February be received.  **RMBC Ward Councillor Report**  Noted staffing shortage which was hindering the progress of projects such as CCTV but it was hopeful this would be rectified in the near future.  **Attendance RMBC Janice Curran (Parish Council Liaison Officer) & Cllr Sarah Allen**  Members were advised that the purpose of the liaison officer was to improve relationships with parish councils.  Noted forthcoming Joint Consultative Group elections and training sessions facilitated for members and Clerks.  Main issues raised previously by parish councils were a lack of attendances by ward councillors, a lack of consultation generally and planning issues.  New contact book to be published including parish clerk details  Members noted issues with a lack of planning enforcement, dog/litter bins and repeated erroneous reports to residents of the extent of parish council responsibility.  **Youth Club – Update**  Members had received the monthly report.  Members noted that ball games wouldn’t be supported in the main hall.  Noted that a grant was being sought from the Big Lottery for a residential event. Cllr Ferris to discuss the process with the Youth Worker with a view to members having sight of and approving the same in advance.  **Health & Safety -**Electrical updates and PAT testing now complete at the hall. |
| **235/19**  **236/19**  **237/19**  **238/19**  **239/19**  **240/19**  **241/19**  **242/19**  **243/19**  **244/19**  **245/19** | **Parish Hall**  a) Update “meet and eat” sessions  Further session attended First step appeared to be recruitment of volunteers. Local organisations/churches to be approached by Cllr Dodson.  b) Consider kitchen refurbishment specifications  Cllr Yarlett to seek expert advice and quotes.  c) Consider store room re: fitting costs  **Resolved**: That SPF Joinery be instructed subject to sliding doors being added.  d) Consider external decoration of the hall  Clerk to obtain professional quotes.  **Manorial Barn**- Update  Revision of the lease to be progressed.  **Brook Street Garage Development & Consider Legal Advice regarding 1st Registration of Council Assets.**  **Resolved:** That all Parish Council unregistered land be registered with the Land Registry. Clerk and Chairman to sign the form of authority from Parker Rhodes to seek release from the previously instructed solicitors.  **Environmental Issues**  a) Consider costs for planter/basket enhancements.  2 quotes received. (26 hanging baskets and containers for the bridge).  **Resolved:** That Hobsons be instructed to supply and install 26 hanging baskets.  Further investigation for baskets in the Greystones area with surveys to be obtained as per RMBCs advice at £8 per column  Noted RMBC memorandum required to give consent to the installation. Members acknowledged the liabilities and approved the terms of the memorandum.  b) Telephone kiosk update  Noted any adoption would need a further public consultation and an objection had in any event been received from the landowner as to adoption  c) Consider additional dog bins.  The Clerk updated members on recent advice from RMBC with a district review underway.  **Resolved:** Members agreed to seek up to 3 dog bins as requested by residents.  d) Consider Council led “Spring Clean” events (14th April, 16th June).  **Resolved** That the events on the 14th April and 16th June be approved.  e) Note theft of basket swing at Cowrakes Lane and consider insurance.  **Resolved**: That the cost of replacement be sought from the insurers with the swing then replaced.  CCTV to be progressed with RMBC if possible but members also to consider removal and storage during winter  **Summer Event 2019**  Update provided to members with details circulated. Noted late receipt of the grant application from Newman’s School who would be arranging a fete on 6th July but also suggested a “Festival of Brass” at the school.  **Resolved:** That members would not want to consider an application for funding at a forthcoming meeting. However, members agreed Cllr Davis would investigate with Newman’s school whether some form of event could be incorporated.  **Christmas Lighting/Event 2019**  Clerk to meet with Christmas Plus on 19th March to review lighting arrangements for 2019. Additional lamppost motifs to be costed.  Columns to be placed on the bridge including lights. Replacement “baby jesus” to be sought. Availability of “Ian’s Farm” to be investigated.  Date of switch-on to be agreed by the April meeting.  **Resolved** That the Christmas working group continue for 2019.    **Staffing** – Consider Clerks role and advertisement  Members agreed that the roles of RFO and Clerk to the Council be separated. Draft advert approved with advert to be placed with YLCA and RMBC for clerks position. Applications be received by 12th April 2019  Members to consider candidates to be shortlisted and interview panel at the April meeting with interviews w/c 29th April 2019  **Correspondence**.  Noted Arts Festival grant request – to be dealt with at the April meeting.  **Items for Future Agenda**  Members to advise the Clerk.  **Planning Appllications**  **RB2019/0225**9 Rhodes Drive  Two storey and single storey rear extension  **RB2019/0221**Newman School East Bawtry Road  Erection of timber shelter  **RB2019/0323**20 Cotswold Crescent  Single storey side extension  ***No adverse comment to above applications***  **Planning Determinations**  **RB2019/0019** Demolition of rear extension & detached garage and erection of two storey side and rear extension at 393 East Bawtry Road Whiston – ***Refused***  There being no other business the meeting was closed at 8.50pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Parker Rhodes Hickmotts | Disbursement fee re: Brook Street Land | BACS | 25.00 |
| O2 | Mobile inc device fee | DD | 16.63 |
| RMBC | Land & Garage Rent | DD | 25.45 |
| Cooper Typo | Villager article | BACS | 78.00 |
| Virgin Media | Youth Club - Monthly mobile (Reimburse JA) | BACS | 6.00 |
| Screwfix | Hall light bulbs (Reimburse SP) | BACS | 3.99 |
| RMBC | By-Election fees | BACS | 6327.11 |
| Birchwood Forestry TD Ltd | Planning fee - Re tree New Hall | BACS | 50.00 |
| Smyths Toys | Youth Club - board games (Reimburse JA) | BACS | 55.01 |
| Various | Salaries March | BACS | 2240.30 |
| Peoples Pension | Pension contributions (Emp'r & Emp'ee) | DD | 51.67 |
| HMRC | NICs & IT- March | BACS | 556.78 |
| **TOTAL** |  |  | **9435.94** |