**Whiston Parish Council**

**Minutes of the Meeting held on Monday 21st January 2019 at 6.30 pm at Whiston Parish Hall.**

**Present: -** M. Yarlett, K. Ferris, T. Stevenson, D. Dodson, R. Carter, G. Smales (late arrival), A. Griffin; C. Davis.

**In Attendance:** Clerk to the Council. Helen Thorpe (RMBC Neighbourhood Officer), Borough Councillors Cowles & Turner; 2 members of the public.

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| **174/19**  **175/19**  **176/19**  **177/19**  **178/19**  **179/19**  **180/19**  **181/19**  **182/19**  **183/19**  **184/19** | **To Receive Apologies and Approve Reasons for Absence**  N. Tranmer (family commitment)  **Resolved:** That the above reason for absence be approved.  **To Receive Declarations of Interest (other than standing)**  Item 23 Planning Applications 2019/0024 K Ferris – Non-pecuniary as employer is the applicant.  **Public Discussion Period.**  Helen Thorpe advised she is moving position within the Borough Council but Janice Curran or Shaun Muirfield at RMBC would deal with parish council matters when required.    **Approve the Minutes of the Parish Council Meeting held – 10th December 2018**  **Resolved:** That the minutes of the 10th December be approved as a true and accurate record.  **Matters Arising from the Minutes**  Query regarding youth club budget and purchase of remembrance poppies.  Update provided regarding distribution of selection boxes and thanks from beneficiaries noted.  **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £19,410.36 (schedule attached) together with £150.00 retainer refunds.  The Clerk was authorised to transfer any required funds from the reserve to the current account to cover any approved expenditure up to the end of the financial year.  **Bank Reconciliation to 31st December 2018**  **Resolved**: That the bank reconciliations to 31st December 2018 be approved.  **Budget Monitoring to December**  **Resolved:** That the budget monitoring to December be noted. (Clerk to circulate)  **RMBC Ward Councillor Report**   * Noted consultation regarding the housing development at Lathe Road. Concerns regarding traffic noted, including the cumulative impact with other developments and sewerage issues. Local residents had also noted their concerns to Councillors.   Planning application expected within 6-8 weeks.   * Developments re: illuminated mobile speed signs- to be ordered imminently.   No further developments regarding High Street speed limits.  **Health & Safety**  Clerk awaiting date for PAT & 5-year testing at the hall.  **Easter Event – Consider date and funding**  **Resolved:** An Easter Event to be held on the 13th April 2019 with a treasure hunt and duck race. Local community groups to run stalls. Funds to be allocated in the sum of £100. Cllrs Ferris & Smales to arrange with the youth club employees. |
| **185/19**  **186/19**  **187/19**  **188/19**  **189/19**  **190/19**  **191/19**  **192/19**  **193/19**  **194/19**  **195/19**  **196/19**  **197/19**  **198/19** | **Parish Hall**  a) Consider “meet and eat” sessions & hall kitchen refurbishment requirements  DEFERRED until the February meeting.  b) Consider patio quotes  Noted that the existing quotes would be circulated for approval in February.  c) Consider hall promotion  Barn tenants to be approached to “dress” the hall to illustrate the capability of the hall. It was agreed that the furniture and patio refurbishment be completed initially with an “open day” to be arranged in the summer.  d) Consider Furniture order and Grant Applications (Banks Community Fund) – Furniture/Youth Club Equipment  **Resolved**: That a new order be made up to a value of £8500.  **Resolved:** That a Banks Community Fund application be made for patio furniture.  Members considered “noise pollution” between the two rooms and therefore youth club to co-ordinate with other existing users.  WI-fi now noted to be working well with the boosters.  Contractor to be chased by Cllr Ferris regarding storage as quote awaited.  **Manorial Barn- Update**  Noted that the roof would need to be renewed in 10-15 years.  **Resolved**: That the Council fund roof renewal and repairs going forward and that this would be formalised by an amendment to the current lease with the tenant to be approached to cover the legal costs.  **Resolved:** That a planning application be made for the tree to be pruned in due course, when the TPO application had been decided.  **Brook Street Garage Sale/Lease**  Noted that the site could be used to offer parking for up to 6 spaces if the garage was demolished.  **Resolved**: That the site be retained and developed to provide parking spaces, in the first instance to residents on Brook Street.  Cllr Griffin to look into whether planning permission would be required for parking spaces from the current use as a garage/garden land.  **Consider transfer of Land at High Street (Green space) from RMBC**  **Resolved**: That the Council approve entering into discussions to lease the green space on High Street subject to a tree survey. (Clerk to arrange survey).  Tree survey of all Council trees to be considered at the February meeting.  **Election of Councillors- Consider future protocol for poll cards to non-postal voters**  DEFERRED until the February  **Christmas Lights Review– Costs/Terms & Conditions/Maintenance & use of event proceeds for local organisations**  Noted issue raised by a resident regarding the repair of the Christmas tree at 5am. Cllr Davis to speak to the resident.  **Resolved:** That the Internal background of the crib to be revised with a scene setter to be sourced.  **Resolved:** Local organisations to be approached to ask about participation in an enterprise project with Cllr Ferris to report back to members in due course.    **Consider Toilet Block/Store Clearance**  **Resolved:** That members meet to clear the High Street storage area on the 10th February at 9am  **Environmental Issues- “Whiston in Bloom 2019” with suggested approach to other parishes and plan for 2019 and setting up of working group**   * Look to re-establish the aims of the ‘Friends of Whiston Green’. Assistance could be sourced through the Community Payback scheme and local volunteers. Grant funding could be sought from the Parish Council if a new community group was formed. * Adoption of the telephone to be reviewed (Application previously submitted). * Discussion of environmental enhancements. Hanging baskets (£25 mounting), £50 per basket per annum to water and maintain. Barrier trough- £40 per trough   **Resolved** That Cllrs Carter and Davis to look at options, costs and provide  quotes in due course.  **Summer Event 2019 – Discuss preferences, dates, type of event, costs & finance**  Proposal to look to provide a ‘week-long’ event but cumulating on a weekend utilising various existing venues e.g public houses. Parish Hall. Church.  ‘Brass on the Grass’, ‘Battle of the Bands’ - for children. OAP event. street entertainers and steel band could be considered.  **Resolved**: That Cllrs David and Griffin present full proposals at the February meeting.    **Correspondence –** Notedsnow warden scheme and resident query re: dog bin.  **Items for Future Agenda**  Tree survey - Council land.  Poll Cards  Environmental enhancements inc telephone kiosk.  Summer Event  Dog bins.  **Planning Applications**  **RB2019/0019** 393 East Bawtry Road, Two storey side & rear extension  **RB2019/0024** Whiston Worrygoose Junior && Infant School, Hall Close Avenue  Single storey front and side extension  **No adverse comment to the above applications**  **Consider Lathe Road Planning Proposal**  Members agreed that the matter would be reviewed when the application was submitted  **Planning Determinations**  **RB2019/1368** 53 Pleasley Road Whiston, Formation of Vehicular access***- Granted***  **RB2018/1751** 87 Lathe Road, Whiston  Two storey side and single storey front and rear extensions- ***Granted***  **RB2018/1797** 51 Sandrngham Avenue, Single storey front extension- ***Granted***  **RB2018/1654** 19 High Street, Application to prune various trees protected by Tree Preservation Order No 1 2015- ***No objections***  **RB2018/1687** 8 Reresby Crescent, Demolition of existing garage and erection of two  storey side extension with porch to front- ***Granted***  **RB2018/1824** 56 Reresby Crescent, Single storey rear extension- ***Granted***  **RB2018/1826** 103 East Bawtry Road, Erection of front porch- ***Granted***  **RB2018/1878** Upper Whiston Farm, Upper Whiston Lane  Conversion of existing outbuilding to dwellinghouse.- ***Granted***  There being no other business the meeting was closed at 8.50pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Screwfix | Office Key safe | BACS | 19.99 |
| Decathlon UK Ltd | Youth Club sport equipment | BACS | 39.38 |
| TTT Entertainment | Stage Balance | BACS | 350.00 |
| YPO | Parish Hall furniture- to be refunded | BACS | 2109.12 |
| YPO | Parish Hall furniture- to be refunded | BACS | 7873.44 |
| J Arno | Tuck shop float & sundries | BACS | 71.58 |
| O2 | Mobile inc device fee | DD | 16.63 |
| RMBC | Land & Garage Rent | DD | 25.45 |
| C K Finch | Gardening contract - January | BACS | 300.50 |
| Cooper Typo | Villager article | BACS | 78.00 |
| Virgin Media | Youth Club - Monthly mobile | BACS | 6.00 |
| Information Commissioner | Annual Data Protection Fee | DD | 35.00 |
| T Cutts & Son | Parish Hall carpet | BACS | 291.60 |
| Thurcroft Band | Christmas event - Band fee | BACS | 200.00 |
| RMBC | Allotment quarterly rent | BACS | 9.38 |
| British Gas | Hall- electricity | BACS | 346.42 |
| Speedy Shoe Service | Duplicate hall keys | BACS | 9.50 |
| Lawns Farm Shop | Remembrance - pie n peas | BACS | 390.00 |
| J Arno | Reimburse - youth club expenses | BACS | 51.67 |
| RMBC | Quarterly grounds maintenance contract | BACS | 360.46 |
| J Botterell | Barn roof - staged payment (3) | BACS | 4000.00 |
| Various | Salaries January | BACS | 2222.19 |
| Peoples Pension | Pension contributions (Emp'r & Emp'ee) | DD | 51.67 |
| HMRC | NICs & IT- January | BACS | 552.38 |
| **TOTAL** |  |  | **19410.36** |