**Whiston Parish Council**

**Minutes of the Meeting held Monday 18th February 2019 at 6.30 pm at Whiston Parish Hall.**

**Present: -** M. Yarlett, T. Stevenson, D. Dodson, A. Griffin; C. Davis. N Tranmer

**In Attendance:** Clerk to the Council.

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| **199/19**  **200/19**  **201/19**  **202/19**  **203/19**  **204/19**  **205/19**  **206/19**  **207/19**  **208/19**  **209/19** | **To Receive Apologies and Approve Reasons for Absence**  R. Carter & G. Smales (away), K Ferris (work commitment)  **Resolved:** That the above reasons for absence be approved.  **To Receive Declarations of Interest (other than standing)** - None  **Public Discussion Period** - No public in attendance  **Approve the Minutes of the Parish Council Meeting held –21st January 2019**  **Resolved:** That the minutes of the 21st January be approved as a true and accurate record.  **Matters Arising from the Minutes**  186/19 - TPO decision still awaited  187/19 - Garage Development- Cllr Griffin to attend a planning meeting prior to reporting to members  **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £12,459.75 (schedule attached) together with £50.00 retainer refunds.  Noted music licence costs with rent rates to be reviewed for April  **Bank Reconciliation to 31st January 2019**  **Resolved**: That the bank reconciliations to 31st January 2019 be approved.  **Budget Monitoring to January**  **Resolved:** That the budget monitoring to January be received.  Clerk to review ‘Land & Garage Rent’ expenses to date.  **RMBC Ward Councillor Report** – None in attendance  **Youth Club – Update consider funding request and hall notice board**  Members had received the Youth Club report. Numbers increasing. Noted use of craft materials and potential for floor games with a budget of £150 suggested.  **Resolved**: That a budget of £150.00 be approved.  Notice Board to highlight the presence of the youth club to be considered with the youth worker to source potential costs for consideration.  Storage of safety reports and safeguarding controls considered. Cloud or other online storage to be reviewed.  **Health & Safety inc consider electrical cost quotes and environmental health requirements regarding catering**  Members considered the quotes and the issues raised regarding the category of work to be undertaken and the discrepancies between the two contractors.  **Resolved** That the advisories be approved in full with CE&PS Ltd  Environmental Health to be approached to advise on requirements for catering. |
| **210/19**  **211/19**  **212/19**  **213/19**  **214/19**  **215/19**  **216/19**  **217/19**  **218/19**  **219/19**  **220/19**  **221/19**  **222/19** | **Parish Hall**  a) Consider “meet and eat” sessions & hall kitchen refurbishment requirements  Members had received the information circulated by Cllr Yarlett. Cllr Dobson advised of the recent attendance at an event. Noted large number of volunteers required to deliver such a service.  Further attendance at a smaller event to be arranged with a further report to members in March.  b) Consider kitchen refurbishment requirements.  The Chequers to be approached to advise on a specification for consideration.  c) Consider patio quotes  Members considered the three quotes.  **Resolved:** That Carl Arnold be instructed to undertake the work.  d) Consider store room re: fitting costs  One quote received to date. DEFERRED until March.  **Manorial Barn- Update**  The tenant had advised he would fund any amendment regarding repair provisions. Cllr Yarlett to progress.  **Brook Street Garage Development- Update**  Noted response had not been received from Parker Rhodes to date. Clerk to resubmit details regarding service of the correct Notice on the tenant.  Noted potential ownership of adjacent land which was to be referred to Parker Rhodes to register a caution at the Land Registry as required.    **Election of Councillors- Consider future protocol for poll cards to non-postal voters**  Noted recent decision to not fund poll cards due to cost implications. Poll cards would however be considered for future elections.    **Environmental Issues**  a) Consider costs for planter/basket enhancements.  Noted information circulated to members with suggestions for planters & hanging baskets. Further quote awaited (received but couldn’t open to date).  Relevant consents noted (RMBC Highways) with the Clerk to seek prior to members providing approval and further quote at the March meeting.  b) Consider grant funding for Friends of Whiston Green (insurance)  Registered with national “Spring Clean “initiative with litter picks scheduled in April and June. Previous insurance levels and costs noted.  **Resolved**: That a grant be provide to cover the insurance subject to suitable banking arrangements for the group being established. (Account with min two signatories)  c) Update from “Community Payback and “Love Where You Live” meetings  Noted the Payback scheme and how this operated. No cost to the Council other than materials for any tasks undertaken. RMBC to be approached regarding consent to maintain the railings. Payback scheme to be used subject to consents being received  d) Telephone kiosk update  Noted that the owners of the land wished to adopt the kiosk.  e) Consider additional dog bins.  RMBC to be approached to ascertain if they would be prepared to collect any waste and add to their collection schedule, if bins were provided by the Parish Council.  **Summer Event 2019 –** Update on contacts and responses, approve proposed date of 6th July 2019 and pre-week events, working group and support  Noted support of all local publicans and responses from local organisations approached. Suggestions:  Sitwell wine tasting etc- Thurs 4th July  Big Quiz at the Barn – Fri 5th July  Heritage Event – Golden Ball to provide refreshments if heritage walk on Tuesday 2nd July.  Main “event” for Saturday still to be considered.  **Resolved:** That a working group be formed with Cllrs Davis and Griffin together with other relevant interested third parties.  **Resolved:** That events be approved throughout the week subject to relevant consents and further details to be approved in due course  **Resolved**: That costs be approved up to the budget of £10,000 with details to be supplied at forthcoming meetings.  **Cowrakes Recreational Ground -** Consider request for use of the ground for summer training sessions by Sitwell Cycling Club  Noted the facility was a public park and therefore there were no objections to use by the Cycling Club  **Heritage Society** – Consider request for WPC activities in Rotherham Advertiser  Members agreed that the Heritage group would be approached to include relevant WPC activities  **Staffing** – Consider Clerks role and advertisement  DEFERRED  **Correspondence**.  Mayor’s Easter Event donation request- Cllr Griffin to source and deliver an egg  HS2. Request for presentation to Council at future meeting- Cllr Griffin and Davis to meet with the representative  **Items for Future Agenda**  Christmas event/lighting  Summer Festival  Staffing  Dog bins  Kiosk  **Planning Applications**- None  **Planning Determinations**  **RB2018/0877** Land at School Hill. Amended plans for Erection of dwelling house and detached garage at land at School Hill- ***Granted***  **RB2019/0019** 393 East Bawtry Road, Two storey side & rear extension  **RB2019/0024** Whiston Worrygoose Junior && Infant School, Hall Close Avenue  Single storey front and side extension- ***Granted***  There being no other business the meeting was closed at 8.50pm  Signed…………………………………………………  Dated ……………………………………………….. |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Yorkshire Water | Water rates | DD | 121.33 |
| BT | Quarterly broadband | DD | 93.24 |
| BT | Quarterly phone | DD | 74.26 |
| O2 | Mobile inc device fee | DD | 15.56 |
| RMBC | Land & Garage Rent | DD | 25.45 |
| Cooper Typo | Villager article | BACS | 78.00 |
| Virgin Media | Youth Club - Monthly mobile (Reimburse JA) | BACS | 6.00 |
| Aughton Centre | Donation | BACS | 221.75 |
| Baker Ross | Youth Club crafts (Reimburse JA) | BACS | 57.48 |
| CE&PS Ltd | 5 Year Testing inspection | BACS | 750.00 |
| Rialtas | Accounts - Annual contract | BACS | 142.80 |
| J Botterell | Scaffolding | BACS | 1210.00 |
| Schools First | DBS check fees | BACS | 63.20 |
| PPL/PRS | Music licensing -2017-19 | BACS | 1991.77 |
| A Harrison | Reimburse Post | BACS | 6.96 |
| J Botterell | Final payment barn | BACS | 4215.00 |
| Christmas Plus | Dismantle fee (30%) | BACS | 538.20 |
| Various | Salaries February | BACS | 2240.10 |
| Peoples Pension | Pension contributions | DD | 51.67 |
| HMRC | NICs & IT- February | BACS | 556.98 |
| **TOTAL** |  |  | **12459.75** |