**Whiston Parish Council**

**Minutes of the Annual Meeting held on Monday 25th June 2018 at 6.20 pm at Whiston Parish Hall.**

**Present: -** R. Brown, M. Yarlett, R. Carter, D. Bridge, D. Dodson T. Stevenson, N. Tranmer

**In Attendance:** Clerk to the Council, 5 members of the public & 3 ward councillors

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| **024/19**  **025/19**  **026/19**  **027/19**  **028/19**  **029/19**  **030/19**  **031/19**  **032/19**  **033/19**  **034/19** | **To Receive Apologies and Approve Reasons for Absence**  K Ferris (family commitment). G. Smales (other commitment- guides)  **To Receive Declarations of Interest (other than standing)**  None  **Public Discussion Period**   * Planning application at 10 School Hill objections raised by resident(s). * Criminal Damage (arson/fencing) on Well Lane. Resident reported to Police who suggested dummy cameras and signs. RMBC ward councillors to report and discuss with Streetpride. Ownership of the land unknown – possibly part RMBC (footpath) and part private * Cinema club parent made representations regarding the continuance of the service (as opposed to/in addition to the proposed youth club by the parish council).   **Approve the Minutes of the Parish Council Meeting held –21st May 2018**  **Resolved:** That the minutes of the meeting held on the 21st May 2018 be approved as a true and accurate record.  **Matters Arising from the Minutes**  No matters arising  **Bank Reconciliation to 31st May 2018**  The bank reconciliation to 31st May 2018 was agreed.  **Budget Monitoring to May**  Members received the budget monitoring report to May  **Annual Accounts for Year ended 31st March 2017 and Note Internal Auditors Report**  Members noted there were no matters to bring to the attention of the Council by the Internal Auditor  **Resolved:** That the Annual Accounts be approved**.**  **Approve Annual Return (AGAR) Section 1 Governance Statement**  **Resolved:** That Section 1 of the Annual Return (AGAR) be approved  **Approve Annual Return (AGAR) Section 2 Accounting Statements**  **Resolved:** That Section 2 of the Annual Return (AGAR) be approved  **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £63,785.35 (schedule attached) together with retainer returns of £100.00 for June  Figures included the final payment for the hall extension. |
| **035/19**  **036/19**  **037/19**  **038/19**  **039/19**  **040/19**  **041/19**  **042/19**  **043/19**  **044/19**  **045/19**  **046/19**  **047/19**  **048/19**  **049/19**  **050/19** | Members brought forward item 25 -planning application at 10 School Hill  **Planning applications**  **Resolved**: That planning application RB2018/0877 be objected to on planning grounds including the proposal being an overdevelopment of the site and a detriment to the amenity of neighbouring properties  **Health and Safety Matters**  a) Approve costs of new fire risk assessment  **Resolved** That a fire risk assessment be approved up to the sum of £350.00  (3 quotes received. Clerk to arrange)  b) Approve costs for Intruder alarm  Clerk advised she was still awaiting quotes. Members approved a replacement system in principal. Contractor to be approved in due course.  **Parish Hall**  a) Kitchen refurbishment- no news to report  b) New function room furniture- no news to report. Quotes awaited  c) Refurbishment of the patio area- Further quote awaited  d) Review Hall hire Rate  **Resolved**: £12.50 Regular User rate for conference room.  **Resolved:** £30.00 Exclusive use including both function rooms for one off events.  e) Approve baby changing unit  Members agreed to approve the installation of a baby changing unit.  **Brook Street Garage – Approve Final Lease**  Solicitors advice noted**.**  **Resolved:** That the lease be approved.  **Youth Club- Update**  **Resolved** That a budget of £300 be allocated for further advertising due to a lack of response to date. Extension to the deadline for applications etc to be agreed by the working group.  **Events**  Nothing to report  **Whiston Parish Festival - Update**  Report on the recent safety meeting. (SAGS) The Sitwell Arms no longer wanted to provide an outside bar but as the Police wanted such a facility, this had now been arranged with another contractor. Licensing requirements discussed and arrangements made in accordance with RMBC advice – licence would be through the Council’s temporary event license The Golden Ball was providing fairground rides but this was outside the Council event.  11 bands competing. 1pm start, 7.30pm finish.  **Christmas Installation- Update**  Clerk provided an update about a new electricity supply at the “Sitwell triangle”. An application had been filed with Northern Powergrid who had confirmed they would respond by 10th July.  **Resolved:** That the electrical installation and quote be approved.  **Manorial Barn- Approve and consider quote**  **Resolved:** That the repair to the thatched roof be approved with Jonathon Botterell. On this occasion, as a gesture of goodwill, the costs to be funded by the Parish Council. Clerk to arrange with the tenant.  **Community Clean Up**  Discussion regarding problems in the village regarding litter, overgrown verges, grass cutting etc.  Clerk to report blocked culvert to RMBC.  **Doles Lane** - Nothing to report  **Correspondence -** Nothing other than as raised above.  **Items for Future Agenda**  Santa’s Grotto  Noise issues – e.g. Barn/local public houses  Bar arrangements - Hall  **Planning Applications**  **RB2018/0839** 66 East Bawtry Road  Two storey side extension and front porch  **RB2018/0887** 1A Lathe Road  Demolition of existing garage and erection of two storey side extension  **RB2018/0877** Land at School Hill  Erection of dwelling house and detached garage  **RB2018/0875** Newman School East Bawtry Road  Variation of condition 02 (approved plans - added raised walkway) imposed by application RB2017/1770  **No adverse comment to the above applications.**  **Planning Determinations**  **RB2018/0575** 5 & 6 Whiston Green  Application to prune 2 Sycamore Trees protected by RMBC Tree Preservation Order (No.11) 1998- ***Granted***  **RB2018/0638** 63 Lathe Road Whiston  Single storey rear extension- ***Granted***  **RB2018/0414** The Old Rectory Rectory Drive Whiston  Application to fell/prune a horse chestnut tree protected by RMBC Tree Preservation Order No.1,1976 at The Old Rectory Rectory Drive Whiston – ***Granted***  **RB2018/0643** 8 Hunger Hill Road  Single storey rear extension- ***Granted***  **RB2018/0733** Whiston Junior & Infant School, Saville Rd  External refurbishment to KS1 and main hall blocks- ***Granted***  **RB2018/0487** Erection of dormer bungalow &detached garage at land to rear of 12 Moorlands Crescent- ***Granted***  **Rb2018/0701** Single storey front extension at 47 Lathe Road**- *Granted***  There being no other business the meeting was closed at 8.45pm  Signed…………………………………………………  Dated ……………………………………………….. |
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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| SS Systems Ltd | Fire system upgrade - part payment | BACS | 572.40 |
| Rotherham Advertiser | O' Yeah Newsletter distribution | BACS | 68.56 |
| Pike Joinery Ltd | Hall extension costs | 1079 | 55153.20 |
| The Sign workshop Ltd | Hall signage | BACS | 12.00 |
| Elizabeth Stevenson | Relief Cleaning | BACS | 255.00 |
| RMBC | Land & Garage Rent | DD | 25.45 |
| O2 | Mobile inc device fee | DD | 19.57 |
| Rialta’s Business Solutions Ltd | Annual Closedown | BACS | 513.12 |
| Octagon Design & Marketing | Newsletter design and print | BACS | 510.00 |
| Cooper Typo | Villager article | BACS | 78.00 |
| C K Finch | Gardening contract - June | BACS | 300.50 |
| Seton | Fire doors signage | BACS | 19.40 |
| Event Equipment Hire | Stage hire - balance | BACS | 2832.00 |
| Anna Richards | Website design fees | BACS | 550.00 |
| South Anston Fire | Call point key | BACS | 4.20 |
| Local Toilet Hire | Festival toilet hire | BACS | 561.60 |
| Various | Salaries | BACS | 1809.10 |
| Peoples Pension | Pension contributions | DD | 51.67 |
| HMRC | NICs & IT- June | BACS | 449.58 |
| **TOTAL** |  |  | **63785.35** |