**Whiston Parish Council**

**Minutes of the Meeting held on Monday 16th April 2018 at 6.30 pm at Whiston Parish Hall.**

**Present: -** R. Brown, M. Yarlett, T. Stevenson, K. Ferris R. Carter, D. Bridge & G. Smales,

Ward Cllr A. Cowles.

**In Attendance:** Clerk to the Council, 4 members of the public

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| **215/18**  **216/18**  **217/18**  **218/18**  **219/18** | **To Receive Apologies and Approve Reasons for Absence**  D. Dodson (family commitment).  **To Receive Declarations of Interest (other than standing)**  None    **Public Discussion Period**  Doles Lane. Noted that the gates had not been installed to date despite it being understood that local farmers would supply these. RMBC were responsible for the area and the recent stopping up of the highway (converting it to a bridleway). It now appeared that the farmers were not taking steps to install the gates.  It was agreed that the Parish Council would write to RMBC and invite the rights of way officer to a future parish council meeting.  Cllr Cowles was currently in talks with the landowner to try and establish whether progress could be made with the farmers.  Noted litter on Upper Whiston/Guilthwaite/Royds Moor etc. Residents advised to report to RMBC.  **Approve the Minutes of the Parish Council Meeting held –19th March 2018**  **Resolved:** That the minutes of the meeting held on the 19th March 2018 be approved as a true and accurate record.  **Matters Arising from the Minutes**  205/18 Cinema Club – to run until July.  210/18 Ulley Mosaic project - invite circulated. Cllr Carter to attend.  195/18 The Clerk had made a request for yellow line extension on Pleasley Road |
| **220/18**  **221/18**  **222/18**  **223/18**  **224/18**  **225/18**  **226/18**  **227/18**  **228/18**  **229/18**  **230/18**  **231/18**  **232/18**  **233/18**  **234/18**  **235/18**  **236/18**  **237/18**  **238/18**  **239/18**  **240/18** | **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £10,552.95 (schedule attached) together with retainer returns of £50.00 for April.  **Bank Reconciliations to 31st March 2018**  The bank reconciliations to 31st March 2018 were agreed.  **Budget Monitoring**  Budget monitoring approved.  Members agreed to bring item 12 forward – Brook St Garage  **Brook Street Garage**  The current tenant addressed members to discuss the history of the garage and her property. Members agreed to consider the item further at the May meeting.  **Health and Safety Matters**  Noted that a new smoke alarm system had been recommended due to only domestic type alarms currently being fitted. The Clerk to approach relevant companies for quotes.  **Parish Hall**  a) Kitchen refurbishment- Members discussed a new fridge, cooker (commercial), microwave as options. New work surfaces and removal/replacement of wood areas etc.  b) New function room - Options and uses for the room were considered.  It was agreed that Cllrs Ferris Smales & Bridge form a working group to consider requirements for the kitchen and new function room and would make recommendations to the Council in due course.  c) Refurbishment of the patio area- initial quote of £15k inc drainage. Further quotes to be obtained. Cllr Stevenson to approach contractor.  d) Official “opening”- above working group to consider in due course.  e) Vehicle damage – noted recent correspondence but members considered there was no liability by the Council. Members assessed the ramp with the only desirable change being yellow markings on the edge to highlight the step for the benefit of pedestrians using the emergency exit. No additional signage or barriers were required. The Clerk to arrange.    **Parish Hall- Review bar refurbishment**  DEFERRED- Chairman to consider and draft specification.    **Youth Club**  Cllr Ferris had met with an experienced youth worker.  Organisational structure, when to run and who to cater for to be considered. Likely rates £9.00 per hour for main leader and £8.50 for support staff. Two hour sessions envisaged with debrief after. Planning also required throughout the week. 10 hours per week for the leader suggested to set up, manage and market a club. Support staff 3 hours per week. User fees to be considered and contractual documents required. (Cllr Ferris & Smales to circulate relevant documents). To be considered further at the May meeting  **Events inc “Spring Event”**  “Spring Event” - would probably be linked to the official opening of the hall and would therefore be later in the year.  **Whiston Parish Festival - Update**  Meeting with RMBC sought to confirm the stage position at which point the relevant permissions could be obtained. Bands now in place provisionally. Magna events licence to be transferred. Clerk to approach Magna in this regard.  **Christmas Installation- Update**  Christmas Plus had been advised of the Council’s requirements (subject to relevant permissions being obtained).  RMBC had now given permission for the Parish Council to access the supply from the street lamps.  Sitwell Triangle supply (from the distribution post) was the responsibility of Northern Powergrid. The Clerk had sought consent but was awaiting a reply  **Whiston Triangle Regeneration**  **Resolved:** That the quote for the groundworks at the triangle be approved at £520 exc VAT.  **Barn Roof- Review ridge requirements**  Quotes required to replace the ridge. Clerk to review previous correspondence and obtain prices.  **Whiston Well – Update**  Noted that the planning department had confirmed there was no s106 agreement in respect of the said Well in favour of the parish council.  **Litter**  All equipment was available via the Friends of Whiston Green. Recruitment required for any community litter pick as opposed to being Council led. Financial support could be considered however if the Council was approached by any group in due course.    **Consider response to Brook Street/ Alma Row Parking problems**  No further developments since recent ticketing by the police.    **Correspondence**   * Holiday Aid donation request. (No donation agreed on this occasion)   **Items for Future Agenda**   * Parking Brook St (Clerk to write to residents)   **Planning Applications**  **RB2018/0414** The Old Rectory, Rectory Drive  Application to fell/prune a horse chestnut protected by Tree Preservation Order No1 1976  ***Objection to be submitted as Council policy not to approve felling unless unsafe****.*  **RB2018/0490** 8 Saville Road  Enclose existing car port at ground floor to provide additional living space creation of  new front access with porch canopy over and external stairs. ***No adverse comment***  **RB2018/0051** The Old Rectory, Rectory Drive  Six weeks’ Notice of Intent to prune a Portuguese laurel tree within Whiston  Conservation Area- ***No adverse comment***  **Planning Determinations**  **RB2018/0173** 29 Flat Lane  Two storey single storey rear extension & alterations to front bay window- ***Granted***  **RB2018/0263** 8 Hunger Hill Road  Single Storey rear extension- ***Granted***  There being no other business the meeting was closed at 9.05pm  Signed…………………………………………………  Dated ……………………………………………….. |
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| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 10/04/2018 | RMBC | Land & Garage Rent | DD | 25.45 |
| 10/04/2018 | O2 | Mobile inc device fee | DD | 19.11 |
| 16/04/2018 | Cooper Typo | Villager article | BACS | 78.00 |
| 16/04/2018 | The Fire House Group | Update fire call points - hall extension | BACS | 454.93 |
| 16/04/2018 | C K Finch | Gardening contract - Apr | BACS | 300.50 |
| 16/04/2018 | British Gas | Hall- electricity | DD | 350.00 |
| 16/04/2018 | RMBC | Annual waste contract | BACS | 1095.19 |
| 16/04/2016 | RMBC | Quarterly Rent- Barfield Allotments | BACS | 9.38 |
| 16/04/2018 | British Gas | Hall- boiler repair | BACS | 166.45 |
| 16/04/2018 | Npower | Christmas light supply 2016-18 | BACS | 501.84 |
| 16/04/2018 | Zurich Municipal | Annual insurance | BACS | 5251.31 |
| 01/05/2018 | Various | Salaries-May | BACS | 1803.84 |
| 01/05/2018 | Peoples Pension | Pension contributions | DD | 51.30 |
| 01/05/2018 | HMRC | NICs & IT- Apr | BACS | 445.65 |
|  | **TOTAL** |  |  | **10552.95** |