**Whiston Parish Council**

**Minutes of the Meeting held on Monday 15th January 2018 at 6.30 pm at Whiston Parish Hall.**

**Present: -** R. Brown, M. Yarlett, D Bridge, G. Smales, T. Stevenson,, N Tranmer.

**In Attendance:** Clerk to the Council.

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| **173/18**  **174/18**  **175/18**  **176/18**  **177/18** | **To Receive Apologies and Approve Reasons for Absence**  K. Ferris (other commitment), R. Carter (away), D. Dodson (other commitment)  **To Receive Declarations of Interest (other than standing)**  None    **Public Discussion Period**  No members of the public.  **Approve the Minutes of the Parish Council Meeting held –15th January 2018**  **Resolved:** That the minutes of the meeting held on the 15th January 2018 be approved as a true and accurate record.  **Matters Arising from the Minutes**  **162/18** Update given regarding the garage at Brook St. Draft lease forwarded this week. The Clerk to review lease with the solicitor and present at the next Council meeting for approval. The tenant had paid solciitor’s fees but was yet to arrange rent from April 2017  **170/18** All “future items” had been included on the agenda (other than Whiston green group). |
| **178/18**  **179/18**  **180/18**  **181/18**  **182/18**  **183/18**  **184/18**  **185/18**  **186/18**  **187/18**  **188/18**  **189/18**  **190/18**  **191/18**  **192/18** | **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £5122.52 (schedule attached) together with retainer returns of £100.00 for February.  **Bank Reconciliations to 31st January 2018**  The bank reconciliations to 31st January 2018 were agreed.  **Budget Monitoring**  Budget monitoring approved.  **Health and Safety Matters inc Fire Service update and approve new Fisk Risk Assessment.**  Discussed fire service meeting outcome-WI to arrange their own assembly “points” – can be more than one. No problem with interlocking chairs.  New fire risk assessment would be required upon completion of the refurbishment.  **Parish Hall Refurbishment Review.**  Noted once completed the council could now have more than one function simultaneously. Also increased capacity for existing events using the hall. New capacity to be ascertained as part of the fire assessment.  Considered amendment to the villager advert  Noted no quote to date for shelving the store so this would be required  Bar front also required work.  **Resolved:** That the builder be instructed to shelve out the store room and provide cupboards and plaster bar front removing/covering the stone cladding and covering the wooden panelling to bring this area up to date.  Clerk to obtain quote for curtains/blinds.  Discussed storage and current problems prior to the completion of the store room. Cllr Bridge and Smales to remove Council items from the bottom office and put in the toilet block/garage.  Builder to be approached regarding moving conference office equipment  **Parish Hall- Review bar arrangements**  Discussed options and current arrangements. Clerk to speak to the barman regarding draught beer provision etc.    **Youth Club**  Chairman to discuss further with Kerry Ferris. Discussed what night would be required and space i.e. main hall or the new extended conference room.  In respect of the job description, any employee to report in the first instance to the clerk as staff line manager.  **Cinema Club**  Chairman to discuss with the group leader and report back at the March meeting  **Events inc Easter Update**  Easter Event – Update deferred until the March meeting but the event likely to be Saturday 24th March. Noted budget the same as last year and expenses up to this sum could be incurred.  **Council Festival**  Stage now booked for 2 days. Sitwell Arms meeting arranged on the 7th March at the Sitwell Arms. All three local publicans to be approached and invited to the meeting.  Brass bands already advised of preliminary plans to hold an event.  Barn to be open (partially) for the heritage group.  **Christmas Installation- Update and approve Santa Booking**  Lights – Christmas lighting contractor approached and site assessment undertaken  Electrics - Electrical contractor approached and a site visit undertaken to consider the electrical installation required. Quote to be received in the next week.  The Clerk had approached RMBC regarding a supply being provided via the lighting columns.  Structure required for the triangle in addition to Christmas installation.  Three “wrapped” trees being considered along the brook.  Lighting for the brook and the village sign considered.  The contractor doesn’t supply trees but can light.  Costs to be reviewed at the March meeting and approved. Cllt Bridge to circulate the Christmas Plus quote.  Noted budget could be extended if members agreed and any Christmas equipment taken form capital reserves.  **Correspondence**  a) Mayors Charity Easter Egg/Donation Request- Cllr Bridge to source an egg and deliver to the Town Hall.  b) Guides Request for permission to use council land for RHS scheme “I Can Grow”  The members agreed in principle. if a suitable area owned by the council could be located.  **Items for Future Agenda**   * Garage lease * Approval Christmas installation costs * Youth Club and Cinema club. * Easter update * Kitchen refurbishment. * Whiston Triangle regeneration * Barn roof (ridge replacement to be reviewed).   (Clerk to report overgrown bushes on the High Street and damaged wall adjacent to the Triangle).  **Planning Applications**  **RB2018/0012** Golden Ball, 7 Turner Lane  New lighting to building, fencing to front and rear & internal & external alterations.  **RB2018/0055** 63 Lathe Road  Single storey rear extension  **RB2018/0158** Golden Ball 7 Turner Lane  Six Weeks Notice of Intent to remove various trees being in Whiston Conservation Area- **Noted not subject to TPO’s**  **RB2018/0173** 29 Flat Lane  Two storey side, single storey rear extension & alterations to front bay window  **RB2018/0247** Land to Rear 12-14 East Bawtry Road  Demolition of 1 No Garage and Erection of 2 No Dwelling houses  ***No adverse comment to the above applications***  **Planning Determinations**  **RB2017/1770** RMBC Newman School East Bawtry Road, Whiston  Hydrotherapy pool to replace existing - ***Granted***  **RB2017/1851** Chequers Inn, Pleasley Road  Demolition of existing smoking shelter & construction of external seating- ***Granted***  **RB2018/1839** Long Barn, Upper Whiston Close  Replacement doors- ***Granted***  There being no other business the meeting was closed at 8.00pm  Signed…………………………………………………  Dated ……………………………………………….. |
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