**Whiston Parish Council**

**Minutes of the Meeting held on Monday 15th January 2018 at 6.30 pm at Whiston Parish Hall.**

**Present: -** R. Brown, M. Yarlett, D Bridge, G. Smales, T. Stevenson, N Tranmer. K. Ferris

R. Carter, D. Dodson

**In Attendance:** Clerk to the Council, 1 member of the public

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| **193/18**  **194/18**  **195/18**  **196/18**  **197/18** | **To Receive Apologies and Approve Reasons for Absence**  None  **To Receive Declarations of Interest (other than standing)**  None    **Public Discussion Period**   * Doles Lane. Noted that the gates were still not installed but that RMBC were responsible for the area and the recent stopping up of the highway. The ward councillor had advised that the local land owners were funding the gates. * Pleasley Road parking problems noted. Clerk to write to the highways department (from Whiston crossroads to the Chequers) regarding yellow lines.   **Approve the Minutes of the Parish Council Meeting held –26th February 2018**  **Resolved:** That the minutes of the meeting held on the 26th February 2018 be approved as a true and accurate record.  **Matters Arising from the Minutes**  189/18- Egg still be supplied to the Town Hall |
| **198/18**  **199/18**  **200/18**  **201/18**  **202/18**  **203/18**  **204/18**  **205/18**  **206/18**  **207/18**  **208/18**  **209/18**  **210/18**  **211/18**  **212/18**  **213/18**  **214/18** | **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £63,030.16 (schedule attached) together with retainer returns of £100.00 for March.  **Bank Reconciliations to 28th February 2018**  The bank reconciliations to 28th February 2018 were agreed.  **Budget Monitoring**  Budget monitoring approved.  **Health and Safety Matters**  Noted further fire points required in the main hall and new extended room. Clerk to instruct South Anston Fire.  No discount would be offered for the Fire Assessment by the company.  **Parish Hall Refurbishment Review inc kitchen**  **Resolved:** That the additional works re double doors, corridor ceiling, disabled toilets and stonework was approved as per the quote from Pike Joinery Ltd dated 15th March.  (Noted offer from adjacent resident to remove a tree near the extension).  The Council considered removal of a tree in the garden if a patio was to be installed with patio quote awaited.  Members advised that the old lamppost would be reinstalled at the rear.  A gate would also be installed at the rear of the site  Storage room requirements still to be assessed prior to a quote being obtained.  Kitchen Refurbishment – Consider needs at the April meeting  New extension – consider uses and furniture/equipment required at the April meeting  **Parish Hall- Review bar arrangements & Hall Salaries**  The Clerk advised she had not yet spoken to the publican as he was away on holiday. Draught beer was provided but with limited brands. Also noted request by a user to provide their own bar to enable them to serve draught real ales. Members agreed to a one-off event in this regard.  Members agreed the bar needed refurbishment but how this was to be delivered was yet to be agreed. The chairman to draw up a specification for members to consider.  Hall Salaries- Members discussed current salary levels for hall staff.  **Resolved:** That the salaries be approved at £8.50 per hour from April 2018 with a review of the hours when the hall refurbishment was completed.    **Brook Street Garage**  Members considered the lease provided by the solicitors.  **Resolved:** That the members did not want as assignable lease and therefore if the tenant did not want an agreement without the assignment then it would need to be re-let.  The legal fees paid to date by the tenant could be offset from the outstanding rent.  The Clerk to take further legal advice and discuss with the tenant, with members to consider marketing if required at the April meeting,  **Cinema Club**  Current supervisor to leave in April/May and therefore it was possible that the cinema club would not continue long term.  **Youth Club**  Historically had two groups at the cinema club - years 5 -6 and years 7-8.  **Resolved:** That the members would wish to have a youth club  **Resolved:** That a contact at RMBC be invited to address members in terms of how to run such a club and to advise on staffing.  **Events inc Easter Update**  Members were advised that it had been decided that an event not be held prior to Easter in light of recent inclement weather. It was suggested a spring event be organised with further details to be provided to members in due course.  **Whiston Parish Festival**  A local publican had initially indicated that he wanted the stage on his premises but this was not now required due to prohibitive insurance costs and parking arrangements.  Working group council members to meet with RMBC, Police. Highways etc to discuss the stage location. Licensing requirements also to be reviewed. The events licence, currently with Magna, would be transferred to the Parish Council.  On-street drinking was not to be arranged with alcohol to be supplied and managed by the local establishments.  **Christmas Installation- Update and approve Santa Booking and new proposals**  Members agreed a local “santa” to be approached  Noted that an electrician had been approached to supply a quote and this had been circulated to members.  RMBC consents regarding the lamppost supply had not yet been confirmed or costs received.  Christmas Plus had supplied a quote for a lit tree (tree to be provided by the parish council), or existing large conifer being lit, brook lighting, triangle and further wrapped trees and motifs.  **Resolved**: That the additional christmas decorations be approved together with electrician costs.  (Further quotes to be sourced)  **Ulley Mosiac Project**  **Resolved:** That the sum of £100 be approvedfor the project  **Correspondence**   * Holiday Aid donation request   **Items for Future Agenda**   * Kitchen refurbishment * Consider equipment required for the new function room * Refurbishment of the patio area. * Brook Street garage – consider remarketing. * Whiston Well (s106 agreement) * Parish Hall -consider “official opening” * Barn Roof * Litter * Brook St/Alma Row parking problems   **Planning Applications**  **RB2018/0263** 8 Hunger Hill Road  Single Storey rear extension  **RB2018/0259** The Hawthorns Chaff Close  Demolition of existing conservatory and erection of single storey side extension  **RB2018/0020** 5a Worry Goose Lane  Cladding to first floor side and rear  **RB2018/0022** 5a Worry Goose Lane  Display of 2 No illuminated fascia signs  **RB2018/0246** Guilthwaite Barn, Upper Whiston Close  Increase in height of boundary wall  ***No adverse comment to the above applications***  **Planning Determinations**  **RB2018/0012** Golden Ball 7 Turner Lane  New lighting to building, fencing to front and rear & internal & external alterations- ***Granted***  **RB2018/0045** Golden Ball 7 Turner Lane  Display of various luminous and non-luminous signage- ***Granted***  **RB2018/0055** 63 Lathe Road  Single storey rear extension ***- Granted***  **RB2018/0158** Golden Ball 7 Turner Lane  Six-Weeks Notice of Intent to remove various trees being in Whiston Conservation Area- **No objections**  There being no other business the meeting was closed at 9.00pm  Signed…………………………………………………  Dated ……………………………………………….. |
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| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 10/03/2018 | RMBC | Land & Garage Rent | DD | 24.70 |
| 10/03/2018 | O2 | Mobile inc device fee | DD | 19.11 |
| 12/03/2018 | South Anston Fire | Annual fire extinguisher service | BACS | 96.56 |
| 19/03/2018 | Cooper Typo | Villager article | BACS | 78.00 |
| 19/03/2018 | Pike Joinery Ltd | Hall refurbishment - part payment | BACS | 60000.00 |
| 19/03/2018 | DMBC | Quarterly contract maintenance | BACS | 346.93 |
| 19/03/2018 | Openreach | Hall- line relocation | BACS | 126.72 |
| 19/03/2018 | Steve Pearson | Hall- sundries | BACS | 55.49 |
| 19/03/2018 | Ace Janitorial | Hall- Cleaning products | BACS | 168.19 |
| 01/04/2018 | Various | Salaries Mar | BACS | 1733.13 |
| 01/04/2018 | Peoples Pension | Pension contributions | DD | 20.21 |
| 01/04/2018 | HMRC | NICs & IT- Mar | BACS | 361.61 |
|  | **TOTAL** |  |  | **63030.16** |