**Whiston Parish Council**

**Minutes of the Meeting held on Monday 16th October at 6.30 pm at Whiston Parish Hall.**

**Present: -** R. Brown, N. Tranmer, D. Dodson, M. Yarlett, D Bridge, G. Smales, K. Ferris,

T. Stevenson, R. Carter.

**In Attendance:** Clerk to the Council.

1 member of the public Glyn Birchley

Borough Councillors: Turner, Cowles and Short, Helen Thorpe, Neighbourhood officer.

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| **093/18**  **094/18**  **095/18**  **096/18**  **097/18** | **To Receive Apologies and Approve Reasons for Absence**  D. Bridge (away) G. Smales (late arrival due).  **To Receive Declarations of Interest**  None  **Public Discussion Period**  Mr. Birchley reported problems with pollution in Rawmarsh (fine ash) with south westerly winds. Possibly from the biomass powerplant. Approached various parish councils to date. Looking to locate the source of the pollution. Volunteer(s) being sought to report any incidents. Cllr Brown advised he would be a volunteer in this regard.    **Approve the Minutes of the Parish Council Meeting held –18th September 2017**  **Resolved:** That the minutes of the meeting held on the 18th September 2017 be approved as a true and accurate record.  **Matters Arising from the Minutes**  None |
| **098/18**  **099/18**  **100/18**  **101/18**  **102/18**  **103/18**  **104/18**  **105/18**  **106/18**  **107/18**  **108/18**  **109/18**    **110/18** | **Monthly Accounts**  **Resolved:** That the monthly accounts be approved in the sum of £4112.47 (schedule attached) together with retainer returns of £50.00 for October  **Bank Reconciliations to 30th September 2017**  The bank reconciliations to 30th September 2017 were agreed.  **Budget Monitoring**  Budget monitoring noted.  **Garage Rent – Update**  The Clerk advised that the tenant had now agreed the rent at £80 per month further to her own independent valuation. Further to the last meeting and the approval of costs in June the solicitors had been instructed to draw up a draft lease (5 years with break clause) with the members to approve the details in due course.  Cllr Yarlett advised that the tenant should to be approached regarding funding the lease. Alternatively a six month rolling lease could be provided without the need for the solicitor to proceed with the current instruction. If the tenant did not want to proceed then notice would be given in order that garage could be marketed.  **Parish Hall- Approve cabinet for events working group and consider car parking arrangements.**  Deferred until the office was relocated at the hall in order that the amount of additional storage required for both the working group and the clerk could be assessed.  **Resolved:** That a chain/posts be installed by the contractor renovating the hall.  Update provided regarding the renovations for the hall. An initial meeting with the contractor had taken place to clarify the specification and timeframes The costs of the additional work noted at the meeting was to be provided by the contractor prior to a purchase order being given. Members to agree the purchase order details at the November meeting. A fixed price was also to be confirmed.  **Christmas installation- Update**  Noted lighting available had been ordered as advised at the last meeting. Dave Bridge to look at lights at the “Sitwell Triangle” but plans to be agreed at the November meeting in order to avoid the area not being included in 2018  **Manorial Barn- Update- External repairs Chaff Lane.**  Cllr Yarlett reported that he had inspected the area and that there were no issues with the external outcrop area or any remedial works required.  **Cricket Club – Consider donation request**  Members considered the grant application received.  **Resolved:** That a maximum donation of £450 be provided to the cricket club.  **Events**  Armistice Day - Clerk provided an update regarding armistice day transport. Further details to be provided to the Clerk in due course  Christmas – Full schedule of events to be provided to the Council at the November meeting.  Easter – Event to be organised after Christmas although the farm had been booked.  Pantomime – Ongoing with the end of February the most likely date.  Youth Council – First meeting scheduled next week  **Correspondence**   * Noted response from Brinsworth Parish Council re: J33 service station. (No formal decision to date) * Crucible Estate Agents sponsorship of the Christmas selection boxes noted and agreed .   **Items for Future Agenda**   * Grant policy review * Newsletter * Budget & CTSG consultation * Hall Extension/Toilet refurbishment & Main Hall - Consider purchase order.   **Planning Applications**  **RB2017/1270** 5 Westby Crescent  Two Storey Side extension  ***No adverse comment***  **Planning Determinations**  **RB2017/1196** 205 East Bawtry Road  Two storey side and single storey rear extension- ***Granted***  ***RB2017/1130*** 236 East Bawtry Road  Two storey side and single storey rear extensions- ***Granted***  **RB2017/0634** Sitwell Arms, Pleasley Rd  New container bar in existing rear beer garden, new patio area with beach huts, timber fencing steps and planters and new storage container & bin store in existing car park area- ***Granted***  **RB2017/1226** 226 East Bawtry Road  Single storey rear extension- ***Granted***  **RB2017/1227** 5 Saville Road  Demolition of existing garage and erection of two storey side extension -***Granted***  **RB2017/1316** 299 East Bawtry Road  Single storey rear extension- **Granted**  There being no other business the meeting was closed at 8.20pm  Signed…………………………………………………  Dated ……………………………………………….. |
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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| PHS Group | Waste contract | DD | 88.08 |
| Whitestone Joinery | Replacement door - store | BACS | 265.00 |
| Radio Nightingale | Donation | BACS | 78.00 |
| SSE Scottish Hydro | Hall Gas | DD | 700.75 |
| RMBC | Land & Garage Rent | DD | 24.70 |
| O2 | Mobile inc device fee | DD | 19.11 |
| Cooper Typo | Newsletter | BACS | 78.00 |
| C K Finch | Gardening & waste contract - Oct | BACS | 300.50 |
| RMBC | Quarterly allotment rent | BACS | 9.38 |
| E Stevenson | Relief cleaning | BACS | 216.00 |
| Temp Fence Hire Ltd | Christmas Event - barriers | BACS | 168.00 |
| EDSA | Hosting fee - annual | BACS | 60.00 |
| A Harrison | Salary Oct | BACS | 836.18 |
| S Pearson | Salary Oct | BACS | 270.00 |
| D Pearson | Salary Oct | BACS | 627.35 |
| Peoples Pension | Pension contributions (Emp'r & Emp'ee) | DD | 20.21 |
| HMRC | NICs & IT- Oct | BACS | 361.21 |
| **TOTAL** |  |  | **4122.47** |